

Minutes of regular council meeting held at the Town
Hall in Eastport at 7:30 P.M. on Wednesday, September 12, 2019

Attendance: Bill Duffitt, Arthur Crisby, Kimberly Powell, Shannon Powell, Mary MacNab, Alan Holman and Kelly Bull.

MOTION:	122-19
Proposed by:	Art Crisby
Seconded by:	Alan Holman
Resolved that the agenda be adopted with the following addition one addition; G&R's failure to respond to Council's letter questioning quarry activity on Beach Road.	
In favour – 6; Opposed – 0. Abstained – 0. Carried.	

MOTION:	123-19
Proposed by	Mary MacNab
Seconded by:	Kim Powell
Resolved that minutes from August 14, 2019 would be adopted with the numbering typo fixed.	
In favour – 6; Opposed – 0. Abstained – 0. Carried.	

BUSINESS ARISING

MOTION:	124-19
Proposed by	Mary MacNab
Seconded by:	Art Crisby
Resolved that a \$50 donation will be given to Bike NL (Andy Poole) in order to buy food and beverage supplies for racers in the provincial bike race scheduled for September 22, 2019.	
In favour – 6; Opposed – 0. Abstained – 0. Carried.	

MAYOR'S FILE

MOTION:	125-19
Proposed by	Art Crisby
Seconded by:	Mary MacNab
Resolved that Mayor Squire, Councillor K. Powell and Clerk/Manager K. Bull will attend MNL convention in St. John's from November 13 to 16.	
In favour – 6; Opposed – 0. Abstained – 0. Carried.	

MOTION:	126-19
Proposed by	Mary MacNab
Seconded by:	Alan Holman
Resolved that Clerk/Manager K. Bull will attend PMA Fall Forum in Gander from September 19-20.	
In favour – 6; Opposed – 0. Abstained – 0. Carried.	

The Road to the Beaches Tourism Association has asked that Council budget for a donation to the Damnable Trails in order to facilitate yearly upkeep of the trails.

MOTION:	127-19
Proposed by	Mary MacNab
Seconded by:	Shannon Powell
Resolved that Clerk/Manager K. Bull will write a letter to the committee thanking them for their continued work on the trails and also asking for a breakdown of their expected yearly expenses. Upon receipt of that letter, council will decide on an amount to donate.	
In favour – 6; Opposed – 0. Abstained – 0. Carried.	

Municipal Affairs & Environment will be providing free Budget Preparation training for staff and elected officials on September 25 in Gander. Clerk/Manager to attend.

FINANCE

The quick stat report, August bank reconciliation and payroll were reviewed and found to be in order.

MOTION:	128-19
Proposed by:	Alan Holman
Seconded by:	Mary MacNab
Resolved that the following invoices be approved for payment as presented: Fire Dept Account - Cheque #'s 1510 – 1514: \$14,102.81 General Account - Cheque #'s: 7709 - 7789 A/P \$12,169.89; P/R - \$42,354.70; G/L \$837.08 Total from General Account: \$55,361.67	
In favour – 6; Opposed – 0. Abstained – 0. Carried.	

DEVELOPMENT APPLICATIONS

MOTION:	129-19				
Proposed by:	Shannon Powell				
Seconded by:	Art Crisby				
Resolved that the Town approve the following development application, subject to the approval and/or recommendations of any and all applicable government departments and/or agencies :					
<table><tr><td>2029-19</td><td>3 Penny’s Road</td><td>Build Shed</td><td>1679</td></tr></table>		2029-19	3 Penny’s Road	Build Shed	1679
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In favour – 6; Opposed – 0. Abstained – 0. Carried.					

PUBLIC WORKS

Councillor S. Powell advised that litter around the mailboxes at the intersection of Penny's Road and Main Street is becoming an issue. Clerk/Manager to contact Canada Post to discuss options.

Councillor Crisby pointed out that renovations are being carried out on a property on Beach Road although the owners have not applied for a permit. Clerk/Manager to call property owner and advise that a permit is required for all exterior renovations.

As per motion 120-19, the Clerk/Manager sent a letter to the owners of property at 275-301 Beach Road and requested clarification on what type of business is being conducted at that address. The deadline for a response was September 12. To date, no response has been received.

MOTION:	130-19
Proposed by:	Mary MacNab
Seconded by:	Alan Holman
Resolved that the Clerk/Manger will send a letter to the property owner of 275-301 Beach Road asking for a response to the Council's letter by September 30, 2019.	
In favour – 5; Opposed – 0. Abstained – 0. Carried.	
<i>Councillor K. Powell left the meeting, citing a Conflict of Interest.</i>	

As per Motion 112-19, the Clerk/Manager presented three quotes received from suppliers for 60 tons of Class A to be spread on Pumphouse Road.

MOTION:	131-19
Proposed by:	Art Crisby
Seconded by:	Alan Holman
Resolved that the Town will purchase Class A for the pumphouse road from Station Road Contracting for \$15.50 plus tax per ton.	
In favour – 5; Opposed – 0. Abstained – 0. Carried. <i>Councillor K. Powell left the meeting, citing a Conflict of Interest.</i>	

RECREATION REPORT

MOTION:	132-19
Proposed by:	Kim Powell
Seconded by:	Art Crisby
Resolved that Councillor K. Powell will obtain a quote for the application of an epoxy coating at the rink. If the cost does not exceed the remaining funds in the Recreation account, the application will be carried out, weather permitting. Otherwise, the application of the epoxy will be put on hold until Spring 2020.	
In favour – 6; Opposed – 0. Abstained – 0. Carried.	

There is a significant amount of concrete at the recreation grounds that needs to be disposed of. Clerk/Manager to contact Municipal Affairs & Environment for guidance on the proper method of disposal.

The Beaches Heritage Library will be celebrating it's 12th anniversary on Saturday, September 14. All are welcome.

OTHER BUSINESS AND REPORTS

Procurement Training – Chris Dredge from the Public Procurement Agency and Ed Goodyear from Municipal Affairs & Environment will be conducting training at the Happy Adventure Town Hall on September 26.

Clean-Up Week – October 15-18, 2019

Annual Seniors' Supper – November 21, 2019. Councillors to make soup, sandwiches, chili and dessert as in previous years.

Employee Handbook – Mary MacNab to make some minor edits

Fire Department HRC Case – The information requested by Jackie Barriault at the HRC was forwarded by the town clerk/manager on September 18, 2019.

Vacant land on Church Street – The EPVFD would like to have the land adjacent to the fire hall cleared to use as a parking lot. Clerk/Manager to obtain quotes for clearing & levelling land.

Enclosed Trailer for EPVFD - The EPVFD would like to have an enclosed trailer to store and transport their portable pump. The propose a cost sharing agreement with the Town of Eastport. Finance Committee to review request.

Sign with Flashing Beacon – The trees near the sign are impeding visibility. Public Works Department to trim the trees.

MOTION:	133-19
Proposed by:	Art Crisby
Seconded by:	Mary MacNab
Resolved that an inflatable decoration will be purchased for the Agricultural Exhibition Parade on October 13, 2019 for \$100.00	
In favour – 6; Opposed – 0. Abstained – 0. Carried.	

MOTION:	134-19
Proposed by:	Kim Powell
Seconded by:	Mary MacNab
Resolved that Council's Christmas Party will be held at the Legion this year.	
In favour – 6; Opposed – 0. Abstained – 0. Carried.	

MOTION:	135-19
Proposed by:	Art Crisby
Seconded by:	Alan Holman
Resolved that the meeting adjourn at 9:00. The next meeting is scheduled for October 09, 2018.	
In favour – 6; Opposed – 0. Abstained – 2. Carried.	

Genevieve Squire-Mayor

Kelly Bull, Town Clerk/Manager