

TOWN OF EASTPORT – REGULAR COUNCIL MEETING – JANUARY 16, 2019 @ 7:30 P.M.

Minutes of regular council meeting held at the Town
Hall in Eastport at 7:30 P.M. on Wednesday, January 16, 2019

Attendance: Genevieve Squire, William Duffitt, Mary MacNab, Alan Holman, Arthur Crisby, Kimberly Powell, Shannon Powell and Kelly Bull.

MOTION:	001-19
Proposed by:	Bill Duffitt
Seconded by:	Mary MacNab
Resolved that the agenda be adopted as presented with the addition of information about the Climate Change Application under section 5 (Mayor's File)	
In favour – 7; Opposed – 0. Abstained – 0. Carried.	

MOTION:	002-19
Proposed by	Alan Holman
Seconded by:	Shannon Powell
Resolved that the minutes of the regular meeting of December 5, 2018 be adopted as presented.	
In favour – 7; Opposed – 0. Abstained – 0. Carried.	

BUSINESS ARISING

MOTION:	003-19
Proposed by	Mary MacNab
Seconded by:	Bill Duffitt
Resolved that the items in the recycling bin will be donated to Holy Cross School.	
In favour – 7; Opposed – 0. Abstained – 0. Carried.	

MOTION:	004-19
Proposed by	Bill Duffitt
Seconded by:	Kim Powell
Resolved that Greatario will perform a tank inspection on the water reservoir in the spring of 2019. Total cost will be \$2443.75.	
In favour – 7; Opposed – 0. Abstained – 0. Carried.	

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MOTION:	005-19
Proposed by	Art Crisby
Seconded by:	Mary MacNab
Resolved that new snow tires will be purchased for the council truck used by Marvin Bull.	
In favour – 7; Opposed – 0. Abstained – 0. Carried.	

Mary MacNab will do a final edit of the Municipal Employee Handbook and present it at the next regular meeting.

Kelly Bull asked for clarification on G&R Contracting's responsibility for clearing the windrow from EPVFD members' driveways. All present agreed that only members who live in Eastport shall have their driveways cleared (windrow only) by G&R contracting.

The Honorarium for the EPVFD will remain the same this year as last year, which is \$12,800.

Kelly Bull to attend PMA training on February 22, 2019 in Clarendville

Service Canada has sent us an application for a student summer grant. We will apply for three positions.

ATIPP training is available for municipal staff and councillors. Kelly Bull to speak to staff at the ATIPP office in St. John's and determine if any training is required.

Many taxpayers have expressed that they would like to be able to pay taxes using credit and debit cards. Kelly Bull to explore this and present council with options at the next regular meeting.

MAYOR'S FILE

Change to ATIPP Coordinator – Since Cynthia Bull's retirement, this position has been vacant. Kelly Bull will assume this position effective immediately.

Change to Emergency Plan Committee Representative - Since Cynthia Bull's retirement, this position has been vacant. Kelly Bull will assume this position effective immediately.

The mayor advised that the Town of Eastport has been chosen to receive funding under a Climate Change grant. This funding will allow us to avail of the services of Fundamental Consulting Inc. for a ten week period. Owner and Director of Fundamental Inc., Ashley Smith, has a Bachelor's degree in Environmental Science and Chemistry, a Master's degree in Civil Engineering, LEED Accreditation, and 14 years' experience in building design, community planning, and construction project management. Her background covers ecology and genetics, organic chemistry, civil engineering, town planning, urban design, building design, and project management. This

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combination of education and professional experience gives Ashley a unique and comprehensive approach to design, construction and problem solving.

MOTION:	006-19
Proposed by	Mary MacNab
Seconded by:	Bill Duffitt
Resolved that \$3275.00 will be forwarded to the Town of Mount Pearl (administrators of the partnership between FCM and Fundamental Consulting Inc.) to cover the Town of Eastport's share of the cost.	
In favour – 7; Opposed – 0. Abstained – 0. Carried.	

In keeping with Climate Change, there was discussion around the environmental impact of single use plastic bags. Art Crisby raised the question of handing out reusable bags to the public. Kelly Bull to get pricing for reusable bags from print shops.

FINANCE:

The quick stat report, November bank reconciliation and payroll were reviewed and found to be in order.

MOTION:	007-19
Proposed by:	Alan Holman
Seconded by:	Shannon Powell
Resolved that the following invoices be approved for payment as presented: Fire Dept Account - Cheque #'s 1439 – 1455 - \$5243.04; General Account- Cheque #s 7249 - 7381: A/P - \$17,313.65; G/L - \$2650.00 P/R - \$7929.63 Total: \$27,893.28	
In favour – 7; Opposed – 0. Abstained – 0. Carried.	

Development Applications:

MOTION:	008-19
Proposed by:	Mary MacNab
Seconded by:	Shannon Powell
Resolved that the meeting enter a privileged session at 8:45	
In favour – 7; Opposed – 0. Abstained – 0. Carried.	

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Kelly Bull advised that a referral had been received from the Department of Fisheries and Land Resources concerning an application for Crown Lands from a couple who have a summer home in Clay Cove. The couple has applied to purchase crown land on Clay Cove Road in order to build a wharf.

Bill Duffitt presented a letter and a proposed work log that had been sent to him as Chair of the Public Works Committee from G&R Contracting. There was much discussion around this letter and the log.

MOTION:	009-19
Proposed by:	Shannon Powell
Seconded by:	Mary MacNab
Resolved that the privileged session would end and regular meeting would resume at 21:15	
In favour – 7; Opposed – 0. Abstained – 0. Carried.	

MOTION:	010-19
Proposed by:	Art Crisby
Seconded by:	Bill Duffitt
Resolved that Council has no objection to the referral received from the Department of Fisheries and Land Resources.	
In favour – 7; Opposed – 0. Abstained – 0. Carried.	

MOTION:	011-19
Proposed by:	Art Crisby
Seconded by:	Bill Duffitt
Resolved that the daily log, including travel time as proposed by G&R would be accepted for the remainder the 2018-19 season. The log as presented will not be used in future years. Council was advised by the town clerk/manager that there is no mention of travel time in the tender package and that there is no legal requirement on their part to pay it.	
In favour – 7; Opposed – 0. Abstained – 0. Carried.	

Recreation Report

Councillor K. Powell advised that there will be a boil up and winter activities at the recreation grounds on Heritage Day.

MOTION:	012-19
Proposed by:	Art Crisby
Seconded by:	Bill Duffitt
Resolved that Council will donate \$100 to the Recreation & Wellness committee in support of their Heritage Day activities.	
In favour – 7; Opposed – 0. Abstained – 0. Carried.	

Other Business & Reports

MOTION:	013-19
Proposed by:	Mary MacNab
Seconded by:	Art Crisby
Resolved that Council will allocate \$200 for shrubbery at the cenotaph	
In favour – 7; Opposed – 0. Abstained – 0. Carried.	

MOTION:	185-18
Proposed by:	Art Crisby
Seconded by:	Alan Holman
Resolved that the meeting adjourn (21:30)	
In favour – 7; Opposed – 0. Abstained – 0. Carried.	

Genevieve Squire-Mayor

Kelly Bull, Town Clerk/Manager