

Minutes of regular council meeting held via conference call
at 7:00 P.M. on Monday, April 27, 2020

Attendance

Councillors: Genevieve Squire, Bill Duffitt, Arthur Crisby, Kimberly Powell, Shannon Powell, Alan Holman, Mary MacNab

Staff: Kelly Bull

MOTION: 025-20

Proposed by: Alan Holman

Seconded by: Art Crisby

Resolved that the agenda be adopted with the addition of one email under correspondence and development application 005-20.

In favour – 7; Opposed – 0. Abstained – 0. Carried.

MOTION: 026-20

Proposed by Bill Duffitt

Seconded by: Shannon Powell

Resolved that minutes from March 11, 2020 be adopted.

In favour – 7; Opposed – 0. Abstained – 0. Carried.

NEW BUSINESS

The Public Procurement Agency offers a service to Municipalities, free of charge, whereby a procurement professional will visit municipalities and review the procurement processes and procedures in place to ensure compliance with legislation. Clerk/Manager to arrange this service with the PPA.

Over the past several months, Council has received several requests for information. As this takes up much of the Clerk/Manager's time, Council will charge \$25.00 per hour to compensate for the time spent on these requests.

MOTION: 027-20

Proposed by Mary MacNab

Seconded by: Art Crisby

Resolved that a charge of \$25.00 per hour after ten hours will be levied for requests for information. A person who requests access to his or her own personal information shall not be required to pay any costs for access to that personal information (i.e. copies of deeds, surveys, invoices et cetera). These charges are permitted under the ATIPP Act.

In favour – 7; Opposed – 0. Abstained – 0. Carried.

FINANCE

The quick stat report, March bank reconciliation and payroll were reviewed and found to be in order.

MOTION:	028-20
Proposed by:	Alan Holman
Seconded by:	Art Crisby
Resolved that the following invoices be approved for payment as presented: Fire Dept Account - Cheque #'s 1554 – 1562: \$3,452.59 General Account - Cheque #'s: 8068 - 8108: A/P \$25,024.67; P/R - \$9,368.88; G/L \$4,600.00 Total from General Account: \$38,993.55	
In favour – 7; Opposed – 0. Abstained – 0. Carried.	

MOTION:	029-20	
Proposed by:	Bill Duffitt	
Seconded by:	Kim Powell	
Resolved that the following development application be approved as presented subject to the approval and recommendations of any and all applicable government departments and/or agencies:		
004-20	8 Leggetter's Lane	Build House & Garage
005-20	54 Main Street	Interior & Exterior Renovations. Convert from Commercial to Residential.
In favour – 7; Opposed – 0. Abstained – 0. Carried.		

PUBLIC WORKS

The Public Works employees have reported that there is a drainage issue on Tulk's Road. They estimate that 200 ft of ditching & culverts with rip-rap is required. Clerk/Manager to solicit quotes from contractors.

All gravel roads will need annual spring maintenance. Instead of asking for a quote for an hourly rate for grading and a separate quote on class A material, Council has agreed that this year, a public tender will be issued for the Supply, Haul & Placement of material. This method will result in a flat rate, which will allow for exact budgeting and a simpler evaluation of bids. Tender will be processed through the Public Procurement Agency.

MOTION:	030-20
Proposed by	Mary MacNab
Seconded by:	Bill Duffitt
Resolved that a tender will be issued through the Public Procurement Agency for the annual spring maintenance on all of the gravel roads and parking lots in town. Public Works staff to advise which parking lots need maintenance.	
In favour – 7; Opposed – 0. Abstained – 0. Carried.	

RECREATION REPORT

There was much discussion around the possibility of opening the community garden given the current Public Health Emergency. Council decided that the community garden will open, but there will be signs placed at the entrance to remind residents about social distancing and proper hand hygiene.

At 7:54 PM, Mayor Squire and Councillor K. Powell left the meeting, citing conflicts of interest. Deputy Mayor Duffitt chaired the remainder of the meeting.

MOTION:	031-20
Proposed by:	Art Crisby
Seconded by:	Mary MacNab
Resolved that the meeting would enter a privileged session at 7:55 PM	
In favour – 5; Opposed – 0. Abstained – 0. Carried.	

MOTION:	032-20
Proposed by:	Art Crisby
Seconded by:	Shannon Powell
Resolved that the meeting would exit a privileged session at 8:05 PM	
In favour – 5; Opposed – 0. Abstained – 0. Carried.	

Council received a proposal for a Septage Disposal Facility in an area of town that is zoned Mixed Use/Rural (accessed by the road that leads to the EPVFD Training grounds). Councillor MacNab explained to Council that Septage Disposal Facilities cannot be considered under Mixed Use or Rural zones under the classification Discretionary as the town plan is now. In order to make amendments to a town plan, there is a lengthy process involving town planners, the Department of Municipal Affairs and Environment, and a public meeting with an adjudicator. Due to the current Public Health Emergency, Council was unable to complete this process and felt it was best to defer this application until such time when public meetings can be held.

REGULAR COUNCIL MEETING – APRIL 27, 2020 @ 7:00 P.M.

MOTION: 033-20

Proposed by: Mary MacNab

Seconded by: Alan Holman

Resolved that proposal received for a Septage Disposal Facility will be deferred until the Public Health Emergency is lifted.

In favour – 5; Opposed – 0. Abstained – 0. Carried.

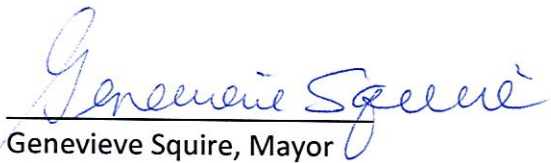
MOTION: 034-20

Proposed by: Art Crisby

Seconded by: Mary MacNab

Resolved that the meeting adjourn at 8:10 PM. The next meeting date TBD.

In favour – 5; Opposed – 0. Abstained – 2. Carried.


Genevieve Squire, Mayor


Kelly Bull, Town Clerk/Manager