

REGULAR COUNCIL MEETING – FEBRUARY 10
, 2021 @ 7:00 P.M.

Minutes of regular council meeting held at EVPFD Fire Hall
at 7:00 P.M. on Wednesday, February 10, 2020

Attendance

Councillors: Genevieve Squire, Bill Duffitt, Shannon Powell, Kim Powell, Monica Bull, Arthur Crisby(arrived at 7:25pm)

Staff: Kelly Bull, Chantal Lynch

MOTION:	0020-21
Proposed by:	Bill Duffitt
Seconded by:	Monica Bull
Resolved that the agenda be adopted as presented with the addition of an update from DMG, COVID-19 regulations as it pertains to the town office, quotes for Fire Hall extensions, Correspondence from the Fire Chief. Noted, the Finance information was not updated due to time constraints.	
In favour – 5; Opposed – 0. Abstained – 0. Carried.	

MOTION:	0021-21
Proposed by:	Kim Powell
Seconded by:	Shannon Powell
Resolved that minutes from a special meeting held on January 26, 2020 be adopted as noted.	
In favour – 5; Opposed – 0. Abstained – 0. Carried.	

It was noted that the Town Clerk/Manager position was offered at a rate of \$21.00 but it was declined.

MOTION:	0022-21
Proposed by:	Shannon Powell
Seconded by:	Monica Bull
Resolved that minutes from a regular meeting held on January 13, 2020 be adopted with changes to proposer and seconder to 18-21 and 19-21.	
In favour –5; Opposed – 0. Abstained – 0. Carried.	

BUSINESS ARISING

Chantal will contact Judy at Happy Adventure to issue the tender for the new loader/backhoe. The COVID-19 Stimulus Funding Plan will need a separate meeting in the next 2 or 3 weeks. Judy and Beverly will be contacted for their input.

Communication Policy will be deferred.

Regarding DMG and the paving project, Kelly advised there had been no update at the date of the meeting.

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NEW BUSINESS

MOTION:	0023-21
Proposed by:	Arthur Crisby
Seconded by:	Bill Duffitt
Be it resolved that Chantal Lynch shall be hired as acting Town Clerk for 35-40 hours/week at \$18.00/hr until May 1 st , 2021. At that time, if the Clerk/Manager who is on leave returns to her role, Ms. Lynch shall revert to a Clerical Support Role at 20-30 hours/ week until February 2022.	
In favour –6; Opposed – 0. Abstained – 0. Carried.	

Consensus that the hours of operation to the public would be 9am – 4pm, after which the Town clerk would conclude the day-to-day duties and other preparations, as necessary. Contingent on the public health restrictions.

MOTION:	0024-21
Proposed by:	Arthur Crisby
Seconded by:	Bill Duffitt
Resolved that Chantal Lynch would be added to the group benefits package, the same as the previous Town Clerk/Manager, to maintain the required number of employees.	
In favour – 6; Opposed – 0. Abstained – 0. Carried.	

MOTION:	0025-21
Proposed by:	Shannon Powell
Seconded by:	Kim Powell
Resolved that due to the resignation of Councillor Mary Macnab and the leave of absence granted to Town Clerk/Manager Kelly Bull, the signing officers for the Town of Eastport, Venture Credit Union accounts would be changed to Genevieve Squire, William Duffitt and Chantal Lynch.	
In favour – 6; Opposed – 0. Abstained – 0. Carried.	

It was noted that after the regular meeting of January 13, 2021, Councillor Mary MacNab presented her letter of resignation on January 14, 2021

MOTION:	0026-21
Proposed by:	Arthur Crisby
Seconded by:	Bill Duffitt
Resolved that a new photocopier/fax/scanner machine be leased. The Town Clerk will get quotes as required to present to council.	
In favour – 6; Opposed – 0. Abstained – 0. Carried.	

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MOTION:	0027-21
Proposed by:	Shannon Powell
Seconded by:	Monica Bull
Resolved that due to the dangerous conditions at Northside Beach parking lot, it would need to be cleared after major snow falls, at a fair and reasonable price, by G & R Contracting; and this parking lot be included in the next snow-clearing tender document.	
In favour – 4; Opposed – 0. Abstained – 0. Carried. Genevieve Squire and Kim Powell exited the premises citing COI during this discussion.	

There was discussion around the increase of COVID-19 cases in the province and how that would affect the operation of the Town Office. It was noted that council will continue to follow the guidelines as outlined by the Provincial Government. Directions on how to proceed are given from MNL and PMA.

Bill Duffitt presented a letter from the Fire Chief expressing the need for a new AED for the fire truck. The current one they have is obsolete and not working, and it is not an expense they foresaw to be in their budget.

Consensus that Genevieve would contact the Fire Chief for more information regarding number of times it is used and in what situations, to determine how to proceed. It might be a matter to be presented to the Joint Council.

FINANCE

MOTION:	0028-21
Proposed by:	Art Crisby
Seconded by:	Shannon Powell
Resolved that the following invoices be approved for payment as presented: Fire Dept Account - Cheque #'s 1611 – 1620: \$31,270.15 General Account - Cheque #'s: 8427 - 8468: A/P \$26,567.92; P/R \$9,633.96 Total from General Account: \$36,201.88	
In favour – 6; Opposed – 0. Abstained – 0. Carried.	

RECREATION REPORT

It was noted that due to COVID-19 there are upcoming closures, such as arenas, and gatherings were being postponed island wide. Further noted that due to the uncertainty of our current situation, the outdoor rink would not be flooded/maintained at this time.

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OTHER BUSINESS

Chantal, as acting Town Clerk, noted that council meetings should not be any longer than 1.5 hours. There was some discussion as to how to achieve such by sharing council package information on a secure server, Share Point. She explained how meetings/preparations work in Glovertown and has agreed to try and implement the same with the cooperation of Council.

ADJOURNMENT

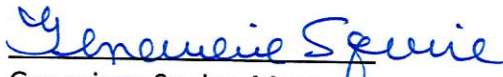
MOTION: 029-21

Proposed by: Bill Duffitt

Seconded by: Arthur Crisby

Resolved that the meeting adjourn at 8:52 PM. The next meeting will be held on March 10, 2021

In favour – 6; Opposed – 0. Abstained – 0. Carried.


Genevieve Squire, Mayor


Chantal Lynch, acting Town Clerk