

REGULAR COUNCIL MEETING – JANUARY 13
, 2021 @ 7:00 P.M.

Minutes of regular council meeting held at EVPFD Fire Hall
at 7:00 P.M. on Wednesday, January 13, 2020

Attendance

Councillors: Genevieve Squire, Bill Duffitt, Shannon Powell, Kim Powell, Monica Bull, Arthur Crisby, Mary MacNab

Staff: Kelly Bull

Gallery: David Decker

MOTION:	001-21
Proposed by:	Bill Duffitt
Seconded by:	Shannon Powell
Resolved that the agenda be adopted as presented with the addition of COVID Stimulus package and a review of development application 031-20.	
In favour – 7; Opposed – 0. Abstained – 0. Carried.	

MOTION:	002-21
Proposed by:	Kim Powell
Seconded by:	Bill Duffitt
Resolved that minutes from a special meeting held on October 28, 2020 be adopted as presented.	
In favour – 7; Opposed – 0. Abstained – 0. Carried.	

MOTION:	003-21
Proposed by:	Kim Powell
Seconded by:	Mary MacNab
Resolved that minutes from a regular meeting held on December 09, 2020 be adopted with changes to Motion 135-20 to reflect that Councillor Bull left the room, due to a COI under section 207 of the <i>Municipalities Act, 1999</i> .	
In favour – 7; Opposed – 0. Abstained – 0. Carried.	

MOTION:	004-21
Proposed by:	Shannon Powell
Seconded by:	Art Crisby
Resolved that minutes from a special meeting held on January 7, 2021 be adopted as presented.	
In favour – 5; Opposed – 2. Abstained – 0. Carried.	
<i>Councillors Bull & Powell opposed this motion.</i>	

BUSINESS ARISING

Councillor MacNab stated that she would have appreciated it if Council had spoken to her about the Town Plan and the regulations around renewing or changing it prior to bringing it up at the December council meeting, which Councillor MacNab did not attend.

NEW BUSINESS

There was much discussion around the recruitment of a new Clerk/Manager. Councillor MacNab felt that the best option was to engage LW Consulting for this process. Councillor Powell felt that the six-week timeframe that LW Consulting requires was too lengthy.

MOTION:	005-21
Proposed by:	Art Crisby
Seconded by:	Bill Duffitt
Resolved that a job advertisement for a temporary Clerk/Manager (three-month term with possibility of extension) will be posted on January 13 for a one-week period. Salary to be commensurate with experience. No health/dental benefits will be paid.	
In favour – 7; Opposed – 0. Abstained – 0. Carried.	

MOTION:	006-21
Proposed by:	Art Crisby
Seconded by:	Mary MacNab
Resolved that Mary MacNab, Shannon Powell and Kelly Bull will sit on the hiring committee.	
In favour – 7; Opposed – 0. Abstained – 0. Carried.	

MOTION:	007-21
Proposed by:	Kim Powell
Seconded by:	Shannon Powell
Resolved that a tender will be issued for the lease of a backhoe as part of the existing Shared Services agreement.	
In favour – 7; Opposed – 0. Abstained – 0. Carried.	

There was much discussion around planning the upcoming COVID-19 Stimulus funding projects. Councillor Bull suggested that given the number of projects and detailed planning that is required, these issues should be discussed in a special meeting.

REGULAR COUNCIL MEETING – JANUARY 13
, 2021 @ 7:00 P.M.

MOTION:	008-21
Proposed by:	Monica Bull
Seconded by:	Bill Duffitt
Resolved that a special meeting will be held (date TBD) to discuss the planning and execution of projects under the COVID-19 Stimulus Funding.	
In favour – 7; Opposed – 0. Abstained – 0. Carried.	

FINANCE

The quick stat report, December bank reconciliation and payroll were reviewed and found to be in order.

MOTION:	009-21
Proposed by:	Art Crisby
Seconded by:	Mary MacNab
Resolved that the following invoices be approved for payment as presented:	
Fire Dept Account - Cheque #'s 1601 – 1610: \$9515.70	
General Account - Cheque #'s: 8367 - 8426: A/P \$30,116.86; P/R \$17,214.55; G/L: \$4,650.00	
Total from General Account: \$51,981.41	
In favour – 7; Opposed – 0. Abstained – 0. Carried.	

DEVELOPMENT APPLICATIONS

MOTION:	010-21	
Proposed by:	Shannon Powell	
Seconded by:	Mary MacNab	
Resolved that the following development application be approved as presented subject to the approval and recommendations of any/all applicable government departments and/or agencies:		
001-21	15 Beach Road	Construct a Single-Family Dwelling
In favour – 6; Opposed – 1. Abstained – 0. Carried.		
<i>Councillor Crisby opposed this motion</i>		

REGULAR COUNCIL MEETING – JANUARY 13
, 2021 @ 7:00 P.M.

MOTION: 011-21

Proposed by: Mary MacNab

Seconded by: Art Crisby

Resolved that the following development application be denied, as this development does not meet development regulations. Further, there is no provision for yurts in the town plan.

031-20	224 Main Street	Construction of a Yurt
--------	-----------------	------------------------

In favour – 5; Opposed – 2. Abstained – 0. Carried.

Councillors K. Powell and S. Powell opposed this motion.

RECREATION REPORT

Prior to the regular meeting, Council met with the Executive of EP Wellness:

- Roger Bull – Chairperson
- Penney Matchim – Vice Chairperson
- Kathy Hodder – Treasurer
- Shane Parsons – Secretary

Mr. Bull advised that although there is a draft Terms of Reference from 2007 and a draft Constitution from 2010, neither has ever been adopted. EP Wellness is currently in the process of preparing a document that will outline the goals and objectives of the committee.

EP Wellness would like to serve the entire peninsula, while still maintaining their status as an arm of the Town of Eastport. This brings issues of funding and liability to the table that must be discussed with Joint Council.

EP Wellness is currently running a program for seniors (60+) at Holy Cross Church Hall each Tuesday and Thursday. The program consists of walking, chair yoga, a healthy lunch, local musicians, and guest speakers. This will continue throughout the winter season. The committee acquired funding through government grants at no cost to the Town.

MOTION: 012-21

Proposed by: Mary MacNab

Seconded by: Shannon Powell

Resolved that the meeting would enter a privileged session at 8:48 PM.

In favour – 7; Opposed – 0. Abstained – 0. Carried.

**REGULAR COUNCIL MEETING – JANUARY 13
, 2021 @ 7:00 P.M.**

MOTION: 013-21
Proposed by: Art Crisby
Seconded by: Mary MacNab

Resolved that the meeting would exit a privileged session at 9:08 PM.

In favour – 7; Opposed – 0. Abstained – 0. Carried.

MOTION: 014-21
Proposed by: Art Crisby
Seconded by: Mary MacNab

Resolved that as per Council policy, Water and Sewer tax shall be charged on PAR ID 056229, although the house is vacant.

In favour – 7; Opposed – 0. Abstained – 0. Carried.

MOTION: 015-21
Proposed by: Mary MacNab
Seconded by: Art Crisby

Resolved that as per Council policy, no credit will be given for taxes paid on PAR ID 056467 & 056469. Upon the owner's request, the Municipal Assessment Agency assessed the two parcels of land as one parcel under PAR ID 056469, with an effective date of December 14, 2020.

In favour – 7; Opposed – 0. Abstained – 0. Carried.

Doug Short of DMG Consulting Ltd., met with Council prior to the regular meeting to discuss plans for paving Penny's Road. Mr. Short explained that his firm would like to tender Penny's Road along with paving contracts in Glovertown and Gambo. This would make the tender a three-part package; Glovertown is Part A, Gambo is Part B and Eastport is Part C. Mr. Short presented a detailed cost estimate and engineering drawings for the project. The contract will contain unit pricing, which means that Eastport will only be billed for the materials (asphalt/aggregate) and labour/equipment used on Penny's Road. The mobilization & demobilization fee will be shared between the three towns. Eastport's share is 10%, which will be approximately \$1850.

MOTION: 016-21
Proposed by: Art Crisby
Seconded by: Monica Bull

Resolved that the Penny's Road paving will be included in a tender package for paving with the towns of Gambo and Glovertown.

In favour – 6; Opposed – 0. Abstained – 0. Carried.

Councillor S. Powell left the room, citing COI.

REGULAR COUNCIL MEETING – JANUARY 13
, 2021 @ 7:00 P.M.

MOTION: 017-21
Proposed by: Art Crisby
Seconded by: Mary MacNab

Resolved that the town will finance the driveway tie-ins on Penny's Road. There will not be any cost to residents.

In favour – 6; Opposed – 0. Abstained – 0. Carried.
Councillor S. Powell left the room, citing COI.

MOTION: 018-21
Proposed by: William Duffitt
Seconded by: Mary MacNab

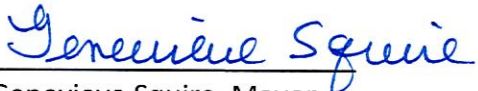
Resolved that details of the planned projects for Tulk's Road, Baxter Drive & Dyke's Road shall be sent to DMG Consulting Ltd., to determine if it is possible to add this work to the existing tender package.

In favour – 4; Opposed – 0. Abstained – 0. Carried.
Councillors Bull, K. Powell and S. Powell left the room, citing COI.

MOTION: 019-21
Proposed by: Art Crisby
Seconded by: Mary MacNab

Resolved that the meeting adjourn at 9:24 PM. The next meeting will be held on February 10, 2021

In favour – 7; Opposed – 0. Abstained – 0. Carried.


Genevieve Squire, Mayor

Kelly Bull, Town Clerk/Manager