

Minutes of regular council meeting held at EVPFD Fire Hall
at 7:00 P.M. on Wednesday, September 09, 2020

Attendance

Councillors: Genevieve Squire, Bill Duffitt, Arthur Crisby, Shannon Powell, Mary MacNab, Kim Powell

Delegate: Fire Chief Troy Powell

Gallery: Brenda Bull, David Decker, Roni Dyke

MOTION:	080-20
Proposed by:	Art Crisby
Seconded by:	Shannon Powell
Resolved that the agenda be adopted with the addition of 6h) Citizens concerns about crime.	
In favour – 6; Opposed – 0. Abstained – 0. Carried.	

MOTION:	081-20
Proposed by	Kim Powell
Seconded by:	Mary MacNab
Resolved that minutes from August 12, 2020 be adopted with changes.	
In favour – 6; Opposed – 0. Abstained – 0. Carried.	

Chief Powell addressed the council and advised that he feels that a Joint Council meeting is necessary as there has not been one in 2020. All agreed, but acknowledged the logistical difficulties while adhering to the Public Health Emergency Measures.

The Chief went on to say that Fire & Emergency Services has implemented new safety rules around traffic control, including the use of intrinsically safe radios. The radios must be compatible with their existing units, so must be purchased from HiTec Communications in Mount Pearl. Five radios with chargers will cost \$7245.00, taxes included.

The EPVFD is also requesting a Kohler 12KW propane generator and a transfer switch for the fire hall. The cost will be \$7360.00, taxes included. The members of the department will supply all the labour associated with this project. There are certified carpenters, electricians and other tradespeople in the department.

In an effort to streamline and modernize their filing system and record keeping, the department is requesting that their system be integrated with the Town of Eastport's system for ease of file-sharing and retention. IT Security has given a quote of \$3000. IT Security is the preferred vendor, as this company has the contract with the Town of Eastport.

In other years, the EPVFD has had a lucrative canvassing campaign, but this year, due to COVID-19, was unable to canvass the peninsula. As such, they have no fundraising monies to contribute to the above purchases. There is room in the budget for these expenditures.

NEW BUSINESS

MOTION:	082-20
Proposed by	Art Crisby
Seconded by:	Bill Duffitt
Resolved that the purchase of computer equipment from IT Security for approximately \$3000, radios from HiTech Communications for \$7245.00 and a 12 KW generator for \$7360.00 from Sansom Equipment shall be purchased for the EPVFD.	
In favour – 6; Opposed – 0. Abstained – 0. Carried.	

The Agricultural Exhibition Committee has requested the use of the Seafest booths for the Farmers Market at the Agricultural Exhibition.

Councillor S. Powell suggested that the Council contact the owner of Big M's Snack Shack to see if they would be interested in setting up at the Community Bonfire.

MOTION:	083-20
Proposed by	Kim Powell
Seconded by:	Shannon Powell
Resolved Clerk/Manger will obtain quotes for auditing services.	
In favour – 6; Opposed – 0. Abstained – 0. Carried.	

Councillor K. Powell presented a Communications Policy for Councillors to review prior to the October meeting.

MOTION:	084-20
Proposed by	Art Crisby
Seconded by:	Bill Duffitt
Resolved that previously allocated \$89,516.00 Gas Tax Funding that was not used will be re-allocated for use on the Penny's Road paving project.	
In favour – 5; Opposed – 1. Abstained – 0. Carried.	
<i>Councillor K. Powell was opposed.</i>	

There has recently been a perceived increase in crime in town. Seniors in particular seem to be concerned by this. Councillor K. Powell suggested that a public meeting might be useful. Councillor Crisby thinks that if there is a public meeting, the RCMP must be involved. Councillor MacNab suggested involving retired RCMP members who live on the peninsula and investigating the possibility of establishing a Neighbourhood Watch program.

The Council received a letter from the Town Council of Happy Adventure, asking that the two Councils explore the option of leasing or purchasing a backhoe/loader. Clerk/Manager to send a letter to the minister to request funding.

MOTION:	085-20
Proposed by	Mary MacNab
Seconded by:	Art Crisby
Resolved that the Towns of Eastport and Happy Adventure will explore options for the purchase or lease of equipment that will be used for water/sewer digs and also some snow removal.	
In favour – 6; Opposed – 0. Abstained – 0. Carried.	

FINANCE

The quick stat report, August bank reconciliation and payroll were reviewed and found to be in order.

MOTION:	086-20
Proposed by:	Art Crisby
Seconded by:	Shannon Powell
Resolved that the following invoices be approved for payment as presented: Fire Dept Account - Cheque #'s 1581 – 1583: \$827.77 General Account - Cheque #'s: 8157 - 8271: A/P \$8,199.52; P/R - \$13,151.74 Total from General Account: \$21,351.26	
In favour – 6; Opposed – 0. Abstained – 0. Carried.	

RECREATION REPORT

Councillor K. Powell advised that the Pickle Ball nets will be installed by the end of the week, and the basketball nets will be installed next week.

Councillor MacNab asked who is on EP Wellness at this time. Councillor Powell advised that she, Roger Bull, Shane Parsons and Bessie O'Grady are the current committee members.

Councillor MacNab also asked if EP Wellness is a subcommittee of council. She opined that if so, it doesn't appear that the town is involved enough. She went on to suggest that the committee adopt a constitution.

MOTION: 087-20

Proposed by: Art Crisby

Seconded by: Mary MacNab

Resolved that the meeting would enter into a privileged session at 8:45 PM. The members of the gallery left the meeting at this point.

In favour – 6; Opposed – 0. Abstained – 0. Carried.

MOTION: 088-20

Proposed by: Kim Powell

Seconded by: Shannon Powell

Resolved that the meeting would go back to a regular session at 8:57 PM.

In favour – 6; Opposed – 0. Abstained – 0. Carried.

PUBLIC WORKS

MOTION: 089-20

Proposed by: Bill Duffitt

Seconded by: Shannon Powell

Resolved that the following development application be approved as presented subject to the approval and recommendations of any and all applicable government departments and/or agencies:

018-20	82 Main Street	Build Deck
019-20	7 Legion Road	Replace Deck Boards
020-20	15 Burden's Road	Shingle Roof
021-20	211 Main Street	Replace Windows
022-20	8 Burden's Road	Build Extension

In favour – 6; Opposed – 0. Abstained – 0. Carried.

MOTION: 090-20

Proposed by: Bill Duffitt

Seconded by: Shannon Powell

Resolved that the following development application be rejected, based on sections 9, 10 & 70 of the Town's Development Regulations.

023-20	10 Dyke's Road	Open a Dog Grooming Salon
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In favour – 6; Opposed – 0. Abstained – 1. Carried.

MOTION: 091-20
Proposed by: Mary MacNab
Seconded by: Art Crisby

Resolved that the grading contract shall be awarded to Feltham's Construction.

Prices received were as follows:

Feltham's Construction: \$1700.00 + HST

J-1 Contracting: \$1725.00 + HST

G&R Contracting: \$2995.00 + HST

In favour – 6; Opposed – 0. Abstained – 0. Carried.

The Municipal Assessment Agency lists Burry's Lane, not Burry's Road and Penneys Drive, not Penny's Road. This results in residents having different addresses and is causing confusion.

MOTION: 092-20
Proposed by: Bill Duffitt
Seconded by: Art Crisby

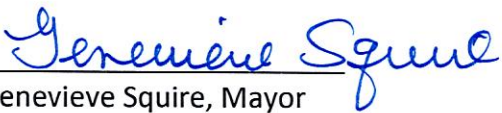
Resolved that Clerk/Manager will advise the MAA to update their records to reflect the street names that are displayed on the street signs; Burry's Road and Penny's Road.

In favour – 6; Opposed – 0. Abstained – 0. Carried.

MOTION: 093-20
Proposed by: Art Crisby
Seconded by: Bill Duffitt

Resolved that the meeting adjourn at 9:00 PM. The next meeting will be held on October 07, 2020

In favour – 6; Opposed – 0. Abstained – 0. Carried.


Genevieve Squire, Mayor


Kelly Bull, Town Clerk/Manager

Date: October 22, 2020
Re: Error in Minutes (September 9, 2020)
To: Town Manager and Council for the Town of Eastport
Fr: Councilor Kim Powell

Please note, I am writing this letter to report a problem with the minutes of September 9, 2020.

During the regular meeting of council of October 21, 2020 when Mayor Squire asked for omissions or errors to the minutes of September 9, 2020, you may recall that I did not have a copy of the minutes, this was acknowledged by Clerk/Manager Kelly Bull, that they had been mistakenly, left at council office. As such was left to assess the minutes for omissions and errors from my telephone screen. As a result, I overlooked, a mistake that should have been noted in the minutes. I realize that once adopted by council, minutes cannot be revised, but due to the nature of the error, I believe it pertinent that it is acknowledged by council and documented as part of tonight's proceedings.

Motion 091-20: Proposed by Mary McNab and Seconded by Arthur Crisby – resolved that the grading contract shall be awarded to Feltham's Construction. The minutes state In favor – 6, Opposed- 0, Abstained – 0. Carried

The error to be noted is the motion results were: In favor – 4, Opposed – 0, Abstained – 2. Carried
** Councilor K. Powell and Mayor Squire left the building, citing Conflict of Interest.*

At this time, I respectfully ask, this letter be acknowledged as recognition of the error, included in correspondence for November 18, 2020 meeting and documented for prosperity.

Sincerely,


Councilor Kimberly Powell