

Minutes of regular council meeting held at EVPFD Fire Hall
at 7:00 P.M. on Wednesday, July 14th, 2021

Attendance

Councillors: Genevieve Squire, William Duffitt, Shannon Powell, Kim Powell, Monica Bull, Arthur Crisby

Staff: Chantal Lynch – Town Clerk/Manager, Chelsea Harris – Office Assistant

MOTION:	077-21
Proposed by:	Shannon Powell
Seconded by:	Bill Duffitt
Resolved that the agenda be adopted as presented	
In favour – 6; Opposed – 0. Abstained – 0. Carried.	

MOTION:	078-21
Proposed by	Arthur Crisby
Seconded by:	Kim Powell
Resolved that the minutes of Regular Council Meeting held on June 9th, 2021, be adopted as presented.	
In favour – 6; Opposed – 0. Abstained – 0. Carried.	

Business Arising

a)

MOTION:	079-21
Proposed by	Arthur Crisby
Seconded by:	William Duffitt
Resolved that the lowest price, Feltham's Construction for the supply and installation of a septic tank at Northside Beach be accepted. Bids were as follows: - Crossroads Contracting - \$2495.00 + HST - Feltham's Construction - \$2200.00 + HST - G & R Contracting Ltd. - \$2530.00 + HST	
In favour – 6 ; Opposed – 0. Abstained – 0. Carried.	

b) Derelict Properties, letters have been sent to properties identified. There will be continued effort made to have these properties cleaned up.

c)

MOTION:	080-21
Proposed by:	Art Crisby
Seconded by:	Shannon Powell
Resolved that the lowest price be accepted for the purchase of a set of 4 swings for the Playground. Prices were as follows: Blue Imp - \$5333.00 + HST Coastline - \$4840.00 + HST EMCO/Henderson - \$3105.00 +HST	
In favour – 6 ; Opposed – 0. Abstained – 0. Carried.	

d)

MOTION:	081-21
Proposed by:	William Duffitt
Seconded by:	Arthur Crisby
Resolved that the lowest price, Felthams Construction, for the rock berm on Babstocks Lane be accepted. Prices were as follows: Felthams Construction - \$700.00 G & R Contracting - \$1150.00	
In favour – 6 ; Opposed – 0. Abstained – 0. Carried.	

e) NL Housing Corporation – Town Clerk/Manager provided update on conversation with Heather Harding concerning housing on the Peninsula. National Housing Strategies are being developed which in turn would lead to new Provincial Housing Strategies. There will be consultations in the next three years and there would be a possibility to have input from municipalities on issues being faced.

New Business

- a) Special Assistance Grant. The Town was successful in receiving the grant in the amount of \$15, 368.00 on a 90-10 cost-shared ratio. Town staff would move forward with requirements for this project.
- b) Permit to Operate Sawmill

MOTION:	082-21
Proposed by:	Arthur Crisby
Seconded by:	William Duffitt
Resolved that council would approve the request from Andy Brown Jr. to operate a sawmill for personal use on property located at 7 Alkeith Drive.	
In favour – 6 ; Opposed – 0. Abstained – 0. Carried.	

c)

MOTION:	083-21
Proposed by:	Arthur Crisby
Seconded by:	William Duffitt
Resolved that the nomination day for the upcoming Municipal Election would be Wednesday, August 25 th .	
In favour – 6 ; Opposed – 0. Abstained – 0. Carried.	

d) Provincial Bike Race, Council would support the Provincial Bike Race tentatively scheduled for September 19th, 2021. If possible and if needed, councillors could volunteer as in previous years.

e) Firemans Ball – 50th year – If public health guidelines and regulations allow, the Firemans Ball could go ahead this year. Consensus that contact would be made with each community to request a member of their council to sit on a planning committee.

FINANCE

MOTION:	084-21
Proposed by	Arthur Crisby
Seconded by:	William Duffitt
Resolved that the following invoices be approved for payment as presented: Fire Dept Account - Cheque #'s 1649-1653; \$4,024.88 General Account - Cheque #'s 8583-8636; \$120,019.81	
In favour – 6 ; Opposed – 0. Abstained – 0. Carried.	

BUDGET

The mayor provided an update on the budget and income and expenses. With a part time office assistant, work is moving along well but two computers running the accounting program would be the best situation.

MOTION:	085-21
Proposed by	Arthur Crisby
Seconded by:	William Duffitt
Resolved that the office be closed to the public on Mondays in order to facilitate work on ongoing projects.	
In favour – 6 ; Opposed – 0. Abstained – 0. Carried.	

CORRESPONDENCE

a) Monthly Police Report – June 2021, filed for information purposes.

- b) Memo – Municipal Assessment Agency, Sean Martin, Executive Director, filed for information purposes.
- c) Churence Rogers, Re: Canada Community Revitalization Fund, consensus that the Town Clerk/Manager would meet with Kathy Hodder of the Recreation and Wellness to ensure duplicate efforts/proposals would be avoided.

PUBLIC WORKS

- a) Leak Detection program – The Town Clerk/Manager gave an update on the leak detection program and commended the public works staff for their continued efforts to reduce the strain on the water system. While major leaks have been detected, indications point to further leaks yet to be identified. Work is ongoing in this regard.
- b) Pennys Road – Upgrading and paving has been completed on Pennys Road. There have been many concerns raised as to speeding.

MOTION:	086-21
Proposed by	Kim Powell
Seconded by:	William Duffitt
Resolved that a “SLOW! Children at Play” sign be purchased for Pennys Road.	
In favour – 5 ; Opposed – 0. Abstained – 0. Carried.	
<i>Councillor Shannon Powell left the room during the discussion citing conflict of interest.</i>	

- c) Permits – New Construction Procedures - Agreed that a requirement be added to the conditions of a permit for new construction - a town employee must measure and approve the footprint of new buildings and ensure it is being constructed as illustrated on the building application.

RECREATION

Councillor Kim Powell as the liaison, brought forth a request on behalf of the Recreation and Wellness Committee, stating the need for surveillance cameras at the rink/community garden/orchard area. There was discussion on what exactly was needed in terms of equipment and technology upgrades for the area.

Councillor Kim Powell expressed the possibility of placing picnic tables and garbage cans in the area of Goose Neck Pond. It was decided that as it is privately owned property, the Town would not be condoning these activities.

TRAILS

The High Tide Trail boardwalk has been fixed. There was discussion around memory benches and who would be placing benches and memory plaques within Town boundaries. Consensus to write the Trails Committee reminding them of the requirement of a permit before placing a “sign”, which would include memory plaques. Council will develop a policy in the near future.

MOTION:	087-21
Proposed by	William Duffitt
Seconded by:	Arthur Crisby
Resolved that the meeting be adjourned at 9:12PM and the next Regular Council meeting would be scheduled for Wednesday, August 11, 2021.	
In favour – 6 ; Opposed – 0. Abstained – 0. Carried.	

Genevieve Squire, Mayor

Chantal Lynch, Town Clerk/Manager