

Minutes of regular council meeting held
at 7:00 P.M. on Tuesday October 12th, 2021 at the Eastport Council Chambers

Attendance

Mayor: Arthur Crisby

Deputy Mayor: Amanda Handcock

Councillors: Monica Bull, Roger Bull, Kim Powell, Shannon Powell

Staff: Chantal Lynch – Town Clerk/Manager, Chelsea Harris – Office Assistant

MOTION:	109-21
Proposed by:	Roger Bull
Seconded by:	Kim Powell
Resolved that the agenda be adopted as presented.	
In favour – 6; Opposed – 0. Abstained – 0. Carried.	

MOTION:	110-21
Proposed by:	Shannon Powell
Seconded by:	Monica Bull
Resolved that the minutes of Special Council Meeting held on October 5th, 2021, be adopted as presented	
In favour – 6; Opposed – 0. Abstained – 0. Carried.	

MOTION:	111-21
Proposed by:	Shannon Powell
Seconded by:	Monica Bull
Resolved that the minutes of Regular Council Meeting held on September 7th, 2021, be adopted as presented.	
In favour – 6; Opposed – 0. Abstained – 0. Carried.	

Business Arising

a)

MOTION:	112-21
Proposed by	Kim Powell
Seconded by:	Art Crisby
Resolved that a letter would be written to the Honorable Minister of Municipal and Provincial Affairs, Krista Lynn Howell explaining the reason for the shortfall in funding. A special meeting would be held at a later date to determine the next steps and continue with going to tender early in the new year.	
In favour – 6 ; Opposed – 0. Abstained – 0. Carried.	

- b) PMA Regional Meeting – Town Clerk/Manager advised she is registered for the Thursday session, November 25th, of the Regional Meetings, travel expenses will be equally shared with the Town of Salvage.
MNL Convention – Deputy Mayor Amanda Hancock was chosen as the council delegate for the Convention.
- c) The Town Clerk/Manager advised the request for an extension for the Special Assistance Grant has been approved, and the deadline to submit invoices was now March 1, 2022. The engineers have indicated the earliest arrival date is January in a best-case scenario.
- d) Fire Hall Extension/COVID Stimulus update: The contractor advised equipment will be on site the week of October 18th. The remaining items for completion will be going out for quotes and would move along fairly quickly.
- e) Updates: Legion Road/Babstock Sewer Issue: The engineer from Meridian Consulting has agreed to assess the area and give recommendations as to what is possible on site to correct the problem of sewer line running across private land.

New Business

- a) Councillors filed completed disclosure statements with the Town Clerk/Manager
 - b) Rules of Procedure/Committee Policy
- Documents to be reviewed and brought back for adoption at the next meeting.

Mayor Art Crisby appointed the following Committees:

Public Works – Councillor Shannon Powell, Councillor Roger Bull, Mayor Art Crisby

Finance/Administration/Human Resources – Councillor Kim Powell, Deputy Mayor Amanda Handcock, Councillor Ben Patey

Planning & Development – Councillor Monica Bull, Councillor Kim Powell, Deputy Mayor Amanda Handcock

Communication & Public Engagement – Deputy Mayor Amanda Handcock, Councillor Roger Bull, and TBD

Liaisons would be as follows:

Fire Department: TBD

Central Newfoundland Waste Management: Councillor Monica Bull

Joint Council: Mayor Art Crisby, Deputy Mayor Amanda Handcock, alternate Roger Bull

RTTB's Terra Novas Trails: Councillor Roger Bull

EP Rec & Wellness: TBD

Emergency Management: Councillor Kim Powell

- c) Town Clerk/Manager advised the Snow Clearing 2021-2022 contract would go to tender and close October 27th in conjunction with other towns on the Peninsula.

d)

MOTION:	113-21
Proposed by	Shannon Powell
Seconded by:	Monica Bull
Resolved that the 2008 Chevrolet truck would be sold on Tender as-is where-is. Town Clerk/Manager will facilitate this.	
In favour – 6 ; Opposed – 0. Abstained – 0. Carried.	

e) Joint Council minutes for the last Joint Council are not able to be located. Councillor Kim Powell will forward such to the office from her files.

f)

MOTION:	114-21
Proposed by	Roger Bull
Seconded by:	Kim Powell
Resolved that Council will produce a quarterly newsletter to be mailed out. Office staff will work with the Communications Committee on ideas and details.	
In favour – 6 ; Opposed – 0. Abstained – 0. Carried.	

Requested by Office Assistant to provide bios for the website. Updated photos will be taken at a later date.

g) The Social Media Policy adopted by the Provincial Government is to be reviewed and any edits and additions brought forward at next meeting.

FINANCE

MOTION:	115-21
Proposed by:	Kim Powell
Seconded by:	Shannon Powell
Resolved that the following invoices be approved for payment as presented:	
Line of Credit September 2021 - \$647.42	
Fire Dept Account - Cheque #'s 1667-1671: \$2,989.19	
General Account - Cheque #'s 8724-8756: \$24,409.85	
In favour – 6 ; Opposed – 0. Abstained – 0. Carried.	

CORRESPONDENCE

a) Fr: TerraNovas Tourism Association Inc. September 9th, 2021

MOTION:	116-21
Proposed by:	Shannon Powell
Seconded by:	Monica Bull
Resolved that the Town would entertain the request from TerraNovas Tourism Assoc. to upgrade the trail around School House Pond as a part of the Damnable Trail Network subject to a detailed plan submitted for review by Council.	
In favour – 6 ; Opposed – 0. Abstained – 0. Carried.	

READING FILE

- a. MMSB, September 16, 2021- Community Waste Diversion Fund
- b. MPA, Circular – September 16, 2021 – Canada Community Building Fund
- c. MAA, September 23, 2021 – Call for Nominations – Central Region Director
- d. Sian French, September 29, 2021 – Introduction, NL East Field Unit Superintendent
- e. OIPC, October 1, 2021 – COVID Guidance on Proof of Vaccination

RECREATION REPORT

Councillor Kim Powell presented a request from Andy Poole, for the Capacity Building Fund for Holy Cross Complex. This program would support training for the Earn a Bike Program, bike maintenance, and as a long-term goal provide a base for a Skills Program at the school.

MOTION:	117-21
Proposed by	Roger Bull
Seconded by:	Amanda Handcock
Resolved that the Town would be the proponent for the Capacity Building Fund in the proposal for Holy Cross School as prepared by Andy Poole.	
In favour – 5 ; Opposed – 0. Abstained – 1. Carried. <i>Councillor Monica Bull abstained.</i>	

MOTION:	118-21
Proposed by	Roger Bull
Seconded by:	Shannon Powell
Resolved that if public health guidelines at the time allow, Council would proceed with a Community Bonfire on November 5 th . All public health regulations would be adhered to. The EPVFD would be notified for their assistance with the fire.	
In favour – 6; Opposed – 0. Abstained – 0. Carried.	

MOTION: 119-21

Proposed by Shannon Powell

Seconded by: Roger Bull

Resolved that the meeting would adjourn at 9:49pm. The next Regular meeting would be held on Wednesday, November 10th at 7:00pm at the Council chambers.

In favour – 6; Opposed – 0. Abstained – 0. Carried.

Art Crisby, Mayor

Chantal Lynch, Town Clerk/Manager