

Minutes of regular council meeting held
at 7:00 P.M. on Wednesday, December 8th, 2021 at the Eastport Council Chambers

Attendance

Mayor: Arthur Crisby

Deputy Mayor: Amanda Handcock

Councillors: Monica Bull, Roger Bull, Ben Patey, Kim Powell, Shannon Powell

Staff: Chantal Lynch – Town Clerk/Manager, Chelsea Harris – Office Assistant

MOTION:	136-21
Proposed by:	Shannon Powell
Seconded by:	Kim Powell
Resolved that the agenda be adopted as presented with the addition of Budget Highlights, Santa Clause donation request, and updates from various meetings attended.	
In favour – 7; Opposed – 0. Carried.	

MOTION:	137-21
Proposed by:	Kim Powell
Seconded by:	Shannon Powell
Resolved that the minutes of the Regular Council Meeting held on November 10th, be adopted as presented	
In favour – 7; Opposed – 0. Carried.	

Business Arising

a)COVID Stimulus Updates

The Town Clerk/Manager provided updates on the various projects. Councillor Monica Bull proposed another walk-about on Northside Beach for review.

MOTION:	138-21
Proposed by:	Kim Powell
Seconded by:	Monica Bull
Resolved that a cul-de-sac streetlight be placed in the parking lot of Northside Beach if the cost was less than \$5,000.00 over the rental period at a price of \$16.28/month for the light and \$6.28/month for the installation of the pole. The Town Clerk/Manager will confirm and proceed if it falls within the parameters.	
In favour – 7; Opposed – 0. Carried.	

The Town Clerk Manager has been advised by the contractors for the Rink Lighting and the Fire Hall Extension that the work will proceed and will fall within the required parameters.

b) Kelp Harvesting Stakeholders Meeting – This meeting is a part of a Community Engagement process and will go ahead early in the new year, planned by the Community Engagement Committee.

c) Joint Council Meeting – Consensus that the Town Clerk/Manager reach out to all towns on the Eastport Peninsula requesting a meeting, in the regular order.

d) Information Security – being that there are no recommendations from the Department of Municipal Affairs on what safeguards to have in place on computer systems, it was a general consensus that prices for 2 external hard drives would be sourced and further discussion would take place after that time.

New Business

- a) Jeff Samson W/S Legion Road – Consensus that Council would proceed with a free cost estimate from Meridian Consulting when they are in town for the Water and Sewer Phase II Main Street Project, and options, along with recommendations on how to move forward
- b) Welcome Wagon – Agreed that the concept was a great idea and that it would be the responsibility of the Community Engagement Committee.
- c) Drinking Water Quality Index Summary – According to the latest report accessed November 26th, 2021, Eastport continues to have “excellent” water supply. In the 21 instances referenced in the report, dating back to September 2009, the Index was rated “excellent”. The Public Works Staff are to be commended for their hard work and dedication to training and monitoring the entire system.

Finance

MOTION:	138-21
Proposed by:	Kim Powell
Seconded by:	Ben Patey
Resolved that the following invoices be approved for payment as presented: Line of Credit November 2021 - \$1.76 Fire Dept: Cheque # 1675 – 1676; \$556.95 General Account: Cheque #8787-8828; \$42,441.37	
In favour – 7 ; Opposed – 0. Carried	

Budget Highlights – The Chair of the Finance Committee gave an update as to the budget preparations and noted the committee doesn’t foresee any tax increases. General consensus there should be a water connection/disconnection fee of some sort, a flashing amber light placed near the beach intersection(with proper approval), an amount be earmarked for Come Home Year Community BBQ, and amounts to be finalized within the Finance Committee for Council approval. Agreement that the Town Clerk/Manager investigate and incorporate the cost of devices for Council to use for Town affairs, correspondence, reports, etc.

There would be no capital expenditure in terms of Capital Works Projects this upcoming year as the Planning Committee needs to meet and discuss plans to move forward and the W/S Project Phase II for Main Street will be starting in the new year.

Correspondence

- a. Fr: Bill Hubbard, Royal Canadian Legion NL, Veterans Service Recognition Book, Nov 26, 2021

MOTION:	139-21
Proposed by:	Kim Powell
Seconded by:	Amanda Handcock
Resolved that the Town would purchase advertising in the size of a business card for \$280.00 (tax included) in the Veterans Service Recognition Book to honor and recognize our veterans.	
In favour – 7; Opposed – 0. Carried.	

- b. Fr: Natasha Aylward, Dollywood Foundation, November 11th, 2021

MOTION:	140-21
Proposed by:	Ben Patey
Seconded by:	Monica Bull
Resolved that the Town would donate \$300.00 in support of Dolly Parton's Imagination Library, Glovertown and Neighboring Communities Affiliate as it supports our local aged 0-5 population.	
In favour – 7; Opposed – 0. Carried.	

- c. Fr: Mike Summers, RNC Association, November 19th, 2021 – Filed for information purposes.

- d. Fr: Kim Powell, Santa Clause Parade Donation, November 16, 2021

MOTION:	140-21
Proposed by:	Monica Bull
Seconded by:	Amanda Handcock
Resolved that the Town would donate \$100.00 to the Santa Clause Parade for loot bags for the children and the Town will also participate in the parade by entering a float.	
In favour – 7; Opposed – 0. Carried.	

Reading File

- a. Peter McDonald, Child Care Capacity Funding, November 19th, 2021
b. Crown Lands, 103255 Crown Grant, December 01, 2021
c. Kim Kieley, Director Municipal Infrastructure, Department of Transportation and Infrastructure, December 3, 2021
d. Fr: PMA, Brian Hudson, November 10th, 2021

Committee/Liaison Reports

Santa Claus Parade would be Sunday, December 19th. Line up at 1:30pm at the school for a start time of 2:00PM

Public Works – Agreement that due to the deficiencies and complaints regarding the ditching on Tulks Road, the Town Clerk/Manager would set up a meeting with the contractors, the Mayor and Supervisor of Public Works and proceed with a percentage holdback of payment until work is acceptable. There was an agreement to advise the residents of Councils position on the length of culverts remains that when ditching a road, a standard length of culvert is placed in driveways, if a resident requires more length, it is the responsibility of the property owner.

CNWM – Councillor Roger Bull attended the Regional Meeting for CNWM in Traytown December 7th and found it to be very informative and interesting. There would be no increases in fees.

Premiers Forum – Councillor Roger Bull has obtained a copy of the Premiers Forum on Regionalization. It will be copied and sent to Council.

Communications and Public Engagement Committee - The Committee agreed that social media is not the only avenue to relay information to the residents. The foundation of engagement would be a monthly newsletter, for which they are asking for a \$2000.00 amount be added to the budget.

Fire Dept Liaison – Councillor Ben Patey reiterated the concerns on completion of the Fire Hall Extension and advised that Fire Chief Troy Powell will be joining the Emergency Management Planning Committee. Further to the EPEMPC, Shane as Coordinator is proceeding with planning and Bessie O’Grady is compiling a contact

Adjournment

MOTION:	141-21
Proposed by:	Kim Powell
Seconded by:	Amanda Handcock
Resolved that the meeting would adjourn at 9:15 pm and the next meeting would be January 12th @ 7:00PM at the council chambers if COVID restrictions allow	
In favour – 7 ; Opposed – 0. Carried	