

Minutes of regular council meeting held
at 7:00PM at August 9th at the Eastport Town Hall

Attendance

Mayor Art Crisby

Councillors: Monica Bull, Shannon Powell, Ben Patey, Roger Bull(arrived at 7:02PM), Kim Powell(arrived at 7:02PM)

Staff: Chantal Lynch – Town Clerk/Manager

Visiting Groups – RTTB Lori Moss

1. Call to Order

The meeting was called to order at 7:00PM by Mayor Crisby

2. Adoption of the Agenda

MOTION:	109-23
Proposed by:	Ben Patey
Seconded by:	Shannon Powell
Resolved that the agenda be adopted as presented.	
In favour – 4; Opposed – 0. Carried.	

Councillors Kim Powell and Roger Bull arrived at 7:02 PM

3. Adoption of Regular Council Minutes

MOTION:	110-23
Proposed by:	Shannon Powell
Seconded by:	Ben Patey
Resolved that the minutes of the Regular Council Meeting held on July 12th, be adopted as presented.	
In favour – 6; Opposed – 0. Carried.	

MOTION:	111-23
Proposed by:	Kim Powell
Seconded by:	Monica Bul
Resolved that the minutes of the Planning and Development Meeting held on August 2nd, be adopted as presented.	
In favour – 6; Opposed – 0. Carried.	

4. Damnable Trail Festival – Lori Moss

Lori gave an update on the happenings of the RTTB. There was an agreement to post a sign to advise visitors of designated camping areas. Also, an agreement to partner with the RTTB in renting a port-a-potty for the Damnable Trail Festival race finish line on Northside Beach, as one privy would not suffice. All safety concerns are being addressed, RTTB has the appropriate festival insurance and runners insurance.

Lori Moss left the meeting at 7:30PM

5. Town Manager Report

- Town Clerk/Manager gave an update on the water leaks and advised that as of now, all known leaks have been found and the emergency repairs completed.
- In the matter of the official complaint of conflict of interest, the respondent has been notified. Legislation is being followed and Municipal Affairs have been consulted.
- Two more ATTIP requests have been received to the office, for a total of 6. The total amount of time spent thus far completing these requests have exceeded 120 hours.
- Light Pole not shining on a roadway

MOTION:	112-23
Proposed by:	Roger Bull
Seconded by:	Ben Patey
Resolved that the light pole #1063486 is not shining on a roadway and therefore will be removed from service.	
In favour – 6; Opposed – 0. Carried.	

6. Business Arising

- a. Municipal Conduct Act – Mandatory Training & Codes of Conduct Training – New dates have been released for training. Agreement this would stay on the agenda until such time as all councillors have completed the required training.
- b. Branding Eastport – Agreement to work in conjunction with the Road To The Beaches Tourism Association on branding the entire region.
- c. Movie Projector Screen – agreed to consider this for budget 2024.
- d. Deputy Mayor Election – agreed to wait until after the by-election.
- e. By-Election

MOTION:	113-23
Proposed by:	Roger Bull
Seconded by:	Shannon Powell
Resolved that the By-Election will take place Thursday, September 28 th in accordance with legislation.	
In favour – 6, Opposed – 0 . Carried	

- f. Derelict Properties - Councillor Shannon Powell as chair of the Public Works Committee, will compile a list of properties and forward to the office.

Mayor Art Crisby left the room citing conflict of interest.

Town Clerk/Manager referenced correspondence to the town, from Shane and Nancy Parsons, dated July 8, 2015, regarding property adjacent to White Sails Inn.

Agreement that the Town Clerk/Manager will seek guidance from Municipal Affairs on how to proceed with derelict properties, environmental concerns and health and safety concerns and to update Mr. Parsons on the efforts.

Mayor Art Crisby returned to the room.

5. New Business

- a. Application to Operate a Business – Matt Tavenor

MOTION:	114-23
Proposed by:	Roger Bull
Seconded by:	Kim Powell
Resolved that the application to operate an Air BnB business at 15 Sandy Cove Road be approved.	
In favour – 6; Opposed – 0. Carried.	

- b. Eastport Friends and Family Day – Councillor Roger Bull gave an update, applauding everyone who contributed to the huge success of celebrating Multiculturalism/Eastport Friends and Family Day.

- c. Fire Bans and Signage –

Councilor Monica Bull expressed concerns/questions regarding the implementation of a fire ban in the event of the Fire Weather Index not dictating one. The Town Clerk/Manager explained that many factors contribute to issuing a fire ban. Local conditions, ground conditions, resource availability, provincial response/resource availability etc. are all factored in. The Fire Weather Index is a part of those factors, not the determining one.

The fire ban signs were approved by Service NL and if the placement is reconsidered, there will need to be another application requesting a different location.

- d. Communication and Public Engagement –

Councillor Kim Powell has been appointed to the Committee and will resume quarterly newsletters.

- e. Staff Appreciation

MOTION:	115-23
Proposed by:	Kim Powell
Seconded by:	Ben Patey
Resolved that a small luncheon be held for the staff and summer students at the fire hall. Councillor Kim Powell to make arrangements.	
In favour – 6; Opposed – 0. Carried	

- f. Seniors Soup Supper – deferred until next meeting.

- g. Art Hunter Trail – deferred until next meeting.

- h. 5 Year Capital Works Plan – the wastewater study and the W/S Project for Church Street will be applied for under the next application process for MCWP, this will be incorporated into the 5-year multiyear capital works plan.

Councillor Monica Bull left the meeting at 8:50PM citing the meeting had lost order and decorum.

- i. MNL Conference October 25-28, 2023 – The deadline to register for the conference is October 6th.

- j. Shared Services Funding -

MOTION:	116-23
Proposed by:	Roger Bull

Seconded by: Shannon Powell

Resolved that upon the recommendation from public works staff and the public works committee, the funding application for shared services (with Happy Adventure and Salvage) be submitted for a mini excavator with trailer, with the capabilities to perform digs, carry out ditching, and any other necessary duties.

In favour – 5; Opposed – 1(Councillor Kim Powell opposed) . Carried

6. Finance

MOTION: 117-23

Proposed by: Ben Patey

Seconded by: Shannon Powell

Resolved that the following invoices be approved for payment as presented and reports tabled:

Line of Credit July 2023 - \$391.57
 Fire Dept: Cheque #1788 – 1792; \$1,222.37
 General Account: Cheque #9639-9679; \$33,497.97
 Bank Statements July 2023
 Quick Stats July 2023

7. Correspondence

- a. Hilary Turner, July 24th – Conflict of Interest Agreement to respond with the pertinent information and citing sections of the Municipal Conduct Act explaining the process.
- b. Disability Policy Office, July 27th, 2023 – Expression of Interest – filed for information purposes.
- c. Emma Duke, August 2, 2023 – The Journey Project – agreed to forward to Mary McNab as a possibility of partnering with the Beaches Library.
- d. Pam Burry, August 8, 2023 - Needs Assessment Affordable Housing – Agreement to respond to the request and acknowledge the need for housing in Eastport for lower income and single parent families, and anybody that would be challenged by the high mortgage rates.
- e. George Feltham – August 9th – Reimbursement – Agreement that no reimbursement will be given.

8. Reading File

- a. Catherine Morgan, MAA, July 27th, 2023 – Nomination for World Mayor
- b. Dept of TI – July 26th, 2023 – Changing the MERX Pricing Table
- c. OIPC, July 2023 – Above Board Newsletter

9. Committee/Liaison Reports

Public Works – Chairperson Councillor Shannon Powell advised that the Public Works meetings are scheduled for the Tuesday of the week preceding the Regular Council Meeting on an on-going basis. Agreement of Council to request a schedule of rates from contractors for the remainder of the year, and also for the calendar year 2024.

Planning & Development –

Councillor Shannon Powell left the room citing Conflict of Interest

MOTION:	118-23
Proposed by:	Kim Powell
Seconded by:	Roger Bull
Resolved that the development application to build an addition on an existing residence at 24 Main Street be approved providing the estimated cost amount is provided to the office.	
In favour – 5; Opposed – 0. Carried	

Councillor Shannon Powell returned to the meeting.

MOTION:	119-23
Proposed by:	Roger Bull
Seconded by:	Kim Powell
Resolved that the development application to build a 6.09m x 9.14m shed at 15 Main Street be approved.	
In favour – 6; Opposed – 0. Carried	

MOTION:	120-23
Proposed by:	Ben Patey
Seconded by:	Roger Bull
Resolved that when a development application falls within the parameters of the Town Plan, the Town Clerk/Manager can approve them.	
In favour – 6; Opposed – 0. Carried	

Communication & Public Engagement – previously dealt with

Recreation & Social – no update

Fire Hall Liaison – no update

RTTB Tourism– no update

CNWM- no update

EP Rec & Wellness- no update

Emergency Management Regional Team - no update

10. Adjournment

MOTION:	121-23
Proposed by:	Shannon Powell
Seconded by:	Roger Bull

REGULAR COUNCIL MEETING - AUGUST 09, 2023 @ 7:00 P.M

Resolved that the meeting be adjourned at 9:35PM and the next regular meeting would be held on September 13th, 2023

In favour –6; Opposed – 0, Carried.

Art Crisby – Mayor

Chantal Lynch – Town Clerk/Manager

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