

Minutes of regular council meeting held
at 7:00PM at September 13th at the Eastport Town Hall

Attendance

Mayor Art Crisby

Councillors: Monica Bull, Shannon Powell, Ben Patey, Roger Bull

Staff: Chantal Lynch – Town Clerk/Manager, Chelsea Harris – Administrative Assistant

Visiting groups – John Crisby

1. Call to Order

The meeting was called to order at 6:55PM by Mayor Crisby

2. Visiting Groups – John Crisby

Mr. John Crisby expressed his concern over safety on the turn at the intersection of Bank Road and Church Street. Mayor Art Crisby explained that it is a Department of Transportations road and the supervisor has indicated that they have completed all remediation work within the limits that is possible. The Town Clerk/Manager advised she has been in contact with the property owner near the intersection and will continue to work them to hopefully facilitate removal of any obstruction of view.

Mr. John Crisby left at 7:15PM

3. Adoption of the Agenda

MOTION:	122-23
Proposed by:	Shannon Powell
Seconded by:	Roger Bull
Resolved that the agenda be adopted as presented.	
In favour – 5; Opposed – 0. Carried.	

4. Adoption of Regular Council Minutes

MOTION:	123-23
Proposed by:	Shannon Powell
Seconded by:	Roger Bull
Resolved that the minutes of the Regular Council Meeting held on August 9th, be adopted as presented.	
In favour – 5; Opposed – 0. Carried.	

MOTION:	124-23
Proposed by:	Ben Patey
Seconded by:	Shannon Powell
Resolved that the minutes of the Special Council Meeting held on August 28 th , 2023 be adopted as presented.	
In favour – 5; Opposed – 0. Carried.	

REGULAR COUNCIL MEETING - SEPTEMBER 13, 2023 @ 7:00 P.M

MOTION: 124-23

Proposed by: Monica Bull

Seconded by: Ben Patey

Resolved that the minutes of the Planning and Development Meeting held on August 2nd, 2023 be adopted as presented.

In favour – 5; Opposed – 0. Carried.

MOTION: 125-23

Proposed by: Monica Bull

Seconded by: Ben Patey

Resolved that the minutes of the Planning and Development Meeting held on September 12th, 2023 be adopted as presented.

In favour – 5; Opposed – 0. Carried.

5. Town Clerk/Manager Report

The dump trailer is decommissioned, a new one will have to be purchased with the Shared Services Agreement.

MOTION: 126-23

Proposed by: Monica Bull

Seconded by: Shannon Powell

Resolved that there would not be a fall clean up this year.

In favour – 5; Opposed – 0. Carried.

-Joint Council Meeting – September 21st at Burnside/St. Chad's

Agreed that Councillor Monica Bull and Councillor Ben Patey would attend the Joint Council meeting and that Councillor Bull would present an updated proposal for the combined position of Economic Development/Recreation Director.

-Theres a Shared Services meeting in Happy Adventure on September 27th, 2023 at 3:30PM. Councillors Kim Powell and Roger Bull will attend.

-Damnable Trail Festival is September 22-24, 2023. The kick-off is at Chuff's Bight at 4:30PM on Friday, September 22, 2023. All of Council is invited.

-Targa NL is taking place on Tuesday, September 19th, 2023.

-Conflict of Interest Report – Mayor Art Crisby read aloud the following:

Noted that this entire process has been in consultation with the Department of Municipal and Provincial Affairs.

Regarding the official complaint of conflict of interest received to the office July 31st, 2023 from Susan Handcock;

REGULAR COUNCIL MEETING - SEPTEMBER 13, 2023 @ 7:00 P.M

The subject of the complaint was evaluated against the criteria listed under the Conflict of Interest Section 5 of the Municipal Conduct Act. It was agreed at the meeting that the following motion be made and voted on at the regular meeting, September 13th, 2023.

MOTION:	127-23
Proposed by:	Roger Bull
Seconded by:	Monica Bull
Resolved that the proper process was adhered to as listed in the Municipal Conduct Act, and in the matter of the official complaint, Council has found Councillor Kim Powell to not be in a conflict of interest. The decision of council at the time of the meeting, September 14 th , 2022 that Councillor Kim Powell was not in conflict of interest still stands. There was no matter to be voted on, it was relaying information from the Provincial Government, that the septic waste disposal site was closed by the Provincial Government.	
In favour – 5; Opposed – 0. Carried.	

-The mandatory accessibility plan is due before December 31, 2023. Town Clerk/Manager will inquire with the appropriate department for development of such.

-MNL Small Towns Advisory Roundtable is taking place virtually on September 27th, 2023. All of Council is encouraged to attend.

-email from Councillor Kim Powell regarding AgEx Parade and Trunk or Treat Agreement that Councillor Kim Powell would decorate the Town float for the AgEx Parade, Councillor Roger Bull agreed to help. Christmas parade float will be determined at a later date. The request for a town sponsorship towards the trunk or treat event was denied by the majority.

6. Business Arising

a. Municipal Conduct Act – Mandatory Training & Codes of Conduct Training – the councillor successful in the by-election will need to participate in the mandatory training.

b. Branding Eastport – no update

c. By-election – will be held Thursday, September 28th, 2023

d. Derelict properties – Councillor Shannon Powell, as chairperson of the Public Works Committee will forward a list of names of derelict properties.

MOTION:	128-23
Proposed by:	Shannon Powell
Seconded by:	Roger Bull
Resolved that the meeting enter into a privileged session to discuss derelict properties at 8:03PM	
In favour – 5, Opposed – 0 . Carried	

REGULAR COUNCIL MEETING - SEPTEMBER 13, 2023 @ 7:00 P.M

MOTION: 129-23

Proposed by: Shannon Powell

Seconded by: Roger Bull

Resolved that the meeting revert to regular session at 8:09PM

In favour – 5, Opposed – 0 . Carried

e. Seniors Soup Supper – to be discussed

f. Art Hunter Trail –

MOTION: 130-23

Proposed by: Ben Patey

Seconded by: Roger Bull

Resolved that as a result of the request for proposals for resurfacing the rink were all far overbudget, the original approved funding for solar lights around the Art Hunter Memorial Trail would be disregarded and a different scope of work (to be determined) be requested of the department for consideration for the Building Age Friendly Communities Grant. The proposed project would need majority vote to proceed, by Friday, September 15th, 2023.

In favour – 4, Opposed – 1, Mayor Art Crisby. Carried

MOTION: 131-23

Proposed by: Shannon Powell

Seconded by:

Resolved that a piece of equipment for the playground be purchased under the funding for Building Age-Friendly Communities if permissible.

No seconder, motion withdrawn.

g. MNL Conference October 25-28, 2023 – Agreement that Councilor Roger Bull would attend.

h. Shared Services Meeting – scheduled for September 27th, 2023 at Happy Adventure.

Councillors Roger Bull and Kim Powell to attend.

5. New Business

6. Finance

MOTION: 132-23

Proposed by: Ben Patey

Seconded by: Shannon Powell

Resolved that the following invoices be approved for payment as presented and reports tabled:

Line of Credit August - 165.57 Postage

Fire Dept: Cheque # 1793 – 1797; \$915.03

General Account: Cheque #9680- 9731; \$47,554.55

Quick stats August 2023

Bank Statements August 2023

In favour – 5, Opposed – 0 . Carried

MOTION:	133-23
Proposed by:	Ben Patey
Seconded by:	Shannon Powell
Resolved that the 2019 Audited Financial Statements be adopted as presented.	
In favour – 5, Opposed – 0 . Carried	

MOTION:	134-23
Proposed by:	Ben Patey
Seconded by:	Roger Bull
Resolved that the Aged Receivables amounts for uncollectibles 2019(priors) be written off as identified in the Doubtful Accounts report for the audit process.	
In favour – 5, Opposed – 0 . Carried	

7. Correspondence

a. Fr: Robert Giannou, September 6, Targa NL
 Councilor Roger Bull attended the meeting and advised that Targa NL has all the safety protocols in place, there is a lunch at the legion, bringing economic benefit to the peninsula, also a meet and greet is scheduled and roads may open earlier than scheduled.

b. Fr: Cpl Mark Walsh, August 29th, 2023 Monthly Crime Statistics Report July 2023 – filed for information purposes

c. Fr: Melissa McInnis, Beaches Arts and Heritage Centre, September 12, 2023, Letter of Support
 Consensus that a the letter of support be signed on behalf of the Town.

8. Reading File

- a. Circular, Revised Capital Works Contingency Allowance Policy, August 21, 2023
- b. Circular, Contract Payment Reminders, August 28, 2023

9. Committee/Liaison Reports

Discussion around Committees and a review would take place after the by-election.

Public Works – Recommendation to meet with Public Works Supervisor to address issues and concerns for Ralph Drive, and possible remediation work.

- The concerns on Bank Road/Church Street intersection would be discussed again with the property owner.

MOTION:	135-23
Proposed by:	Shannon Powell
Seconded by:	Roger Bull
Resolved that the Town request a crosswalk at the intersection of Main Street and Church Street, and near Lanes Road/Beach Road intersection(noted this was previously requested, but wish to request again)	

In favour – 5, Opposed – 0 . Carried

Planning & Development –

MOTION: 136-23

Proposed by: Monica Bull

Seconded by: Shannon Powell

Resolved that in the matter of Quarry Referrals File 711:13166, regarding land use issues/considerations, the recommendation from the Planning and Development Committee *to not consider a new quarry application until such time as the remediation work is completed satisfactory to provincial government standards and have confirmed the same* be accepted.

In favour – 5, Opposed – 0 . Carried

Communication & Public Engagement – no update

Recreation & Social – no update

Fire Hall Liaison – no update

RTTB Tourism– no update

CNWM- Councillor Monica Bull gave an insight on a recent visit to Wolfville, Nova Scotia, and that we should rethink our waste management. Councillor Monica Bull agreed to attend an information session on Waste Diversion to help identify funding opportunities through the MMSB Waste Diversion Fund.

EP Rec & Wellness- no update

Emergency Management Regional Team – Town Clerk/Manager advised that the plan has been integrated into the new template as required. Both Shane Parsons and Dean Barnes have put a considerable amount of time into this. There will be a meeting scheduled for some time in October.

10. Adjournment

MOTION: 137-23

Proposed by: Shannon Powell

Seconded by: Ben Patey

Resolved that the meeting be adjourned at 9:25PM and the next regular meeting would be held on October 11th, 2023

In favour –5; Opposed – 0, Carried.

Art Crisby – Mayor

Chantal Lynch – Town Clerk/Manager