

Minutes of regular council meeting held
at 7:00PM at November 08th at the Eastport Town Hall

Attendance

Mayor Art Crisby, Deputy Mayor Monica Bull

Councillors: Shannon Powell, Ben Patey, Roger Bull, David Decker, Kim Powell

Chelsea Harris – Administrative Assistant (Acting Town Clerk)

1. Call to Order

The meeting was called to order at 6:59PM by Mayor Art Crisby

2. Adoption of the Agenda

MOTION:	152-23
Proposed by:	Shannon Powell
Seconded by:	David Decker
Resolved that the agenda be adopted as presented.	
In favour – 7; Opposed – 0. Carried.	

3. Adoption of Regular Council Minutes

MOTION:	153-23
Proposed by:	Kim Powell
Seconded by:	Ben Patey
Resolved that the minutes of the Regular Council Meeting held on October 11th, be adopted as presented with the correction of motion 141-23 of wood splitter to woodchipper.	
In favour – 7; Opposed – 0. Carried.	

4. Adoption of Special Council Minutes

MOTION:	154-23
Proposed by:	Kim Powell
Seconded by:	David Decker
Resolved that the minutes of the Special Council Meeting held on October 25th, be adopted as presented.	
In favour – 7; Opposed – 0. Carried.	

5. Business Arising

a. Municipal Conduct Act – Mandatory Training & Codes of Conduct Training – Councillor David Decker training had to be rescheduled, waiting for more dates to become available.

b. Branding Eastport – will consult with RTTB

c. Senior Soup Supper – This event will be going ahead on November 16th at the SUF Hall. There are 76 residents registered, plus council/staff and entertainment. SUF will help with Soup/Sandwiches, and Council will supply and serve dessert.

d. MNL Conference Update – Councillor Roger Bull attended the MNL Conference October 25-28th, thought it was a wonderful experience and a great opportunity to meet other Councils and discuss certain topics. He feels that the government is focusing on the housing crisis, pushing agriculture, and collaboration with other towns.

e. Shared Services – Councillor Kim Powell provided an update on the Shared Services meeting that was held on November 7th.

MOTION:	155-23
Proposed by:	Ben Patey
Seconded by:	Roger Bull
The Town of Eastport will give a 2% wage increase for our permanent Public Works staff, with a one time \$0.25 hourly increase (for Water Certification), annual cell phone allowance (\$600.00 tax free), clothing allowance (\$500 each tax free). A 3-4 year wage plan will be discussed in 2024.	
In favour – 7, Opposed – 0 . Carried	

After the motion was made, it was discovered that the Town of Salvage is not in agreement with the current wage proposal and would like to have another Shared Services meeting. The date of the meeting is to be determined.

f. Budget 2024 – A draft of the Budget will be presented at the December meeting.

g. Community Collaboration Grant update – An application was sent for a Mini Excavator with Happy Adventure and Salvage as part of Shared Services, and we are waiting for a response.

In advance of the deadline, a second proposal was developed for a Director of Community Collaboration and Recreation Director for the Eastport Peninsula. It was shared with the other Councils on the Peninsula based on an agreement in principle for the Town of Eastport to draft it. Deputy Mayor Monica Bull expressed her concerns on the lack of support for the proposal. She felt that most of the Joint Council were in favour and would have appreciated more feedback to make amendments. It will be discussed further at the next Joint Council meeting.

5. New Business

a. Remembrance Day Wreath Laying - Mayor Art Crisby will participate at the ceremony.

b. Staff Christmas Supper

MOTION:	156-23
Proposed by:	David Decker
Seconded by:	Monica Bull
The staff Christmas Supper will be booked at the Legion for December 9 th .	
In favour – 7, Opposed – 0 . Carried	

c. Snowclearing Winter Season 2023-2024

The closing time for the request for quotes was October 26th at 4pm. Councillor David Decker, Public Works Supervisor Marvin Bull, Town Clerk/Manager Chantal Lynch, Admin Assistant Chelsea Harris, Audrey Moss (G&R Contracting) were in attendance when the results were opened. The results were:
- Felthams Construction Ltd. - \$46,000 + HST, G & R Contracting Ltd. - \$38,400 + HST

MOTION:	157-23
Proposed by:	David Decker
Seconded by:	Ben Patey
G & R Contracting Ltd. Will be awarded the Snow clearing Contract for 2023-2024 with the lowest bid of \$38,400 + HST.	
In favour – 7, Opposed – 0 . Carried	

d. Regular Meeting Times

MOTION:	158-23
Proposed by:	Roger Bull
Seconded by:	Ben Patey
To be more efficient, it was resolved that there would be two regular Council meetings a month starting in the new year, the 2 nd and 4 th Wednesday of the month.	
In favour – 5, Opposed – 2 . Carried	
<i>Mayor Art Crisby, and Councillor Roger Bull opposed.</i>	

e. Santa Claus Parade- When finalized by the Santa Claus Parade Committee, a date will be announced.

f. Community Bonfire Update

Deputy Mayor Monica Bull expressed interest on how we could improve Bonfire Night for volunteers and residents, such as serving the food out of the shack, and be more mindful of the weather conditions.

6. Finance

MOTION:	159-23
Proposed by:	Ben Patey
Seconded by:	Kim Powell
Resolved that the following invoices be approved for payment as presented and reports tabled: Line of Credit October - \$330.01 Postage and supplies Fire Dept: Cheque # 1803-1807; \$2,783.24 General Account: Cheque #9769-9805; \$54,412.29 Quick stats October 2023 Bank Statements October 2023	

In favour – 7, Opposed – 0 . Carried

Councillor Ben Patey has been in communication with Jody Cooper, she has been making great progress and our 2020 Audits should be completed within the next couple of weeks.

7. Correspondence

- a. Cpl Mark Walsh, November 2, 2023 – Monthly Crime Statistics
- b. Bobbi Skanes, October 30, 2023 – Town owned Land
- c. MAA Board of Directors, October 25, 2023 - Update
- d. Targa, October 12, 2023 – Letter of Thanks and Request

Council wishes to have a meeting with Robert Giannou early in the new year to discuss Targa 2024.

- e. CNWM – Budget 2024

8. Committee/Liaison Reports

Public Works –

MOTION: 160-23

Proposed by: Kim Powell

Seconded by: Roger Bull

Resolved that Public Works staff will report to the Town Clerk/Manager concerning road maintenance on an ongoing basis, and that grading would be carried out in the spring and fall, with the standing offer for grading to be available as needed.

In favour – 7, Opposed – 0 . Carried

Admin/HR –

MOTION: 161-23

Proposed by: Monica Bull

Seconded by: Kim Powell

Resolved that Variance Reports will be presented at a monthly Regular Council Meeting.

In favour – 7, Opposed – 0 . Carried

Planning & Development – The renewal of the Town Plan is in the budget for 2024.

Communication & Public Engagement – Councillor Kim Powell advised that there will be a resident Satisfaction Survey presented at the Seniors Soup Supper to receive feedback on Town operations, and what they would like to see in the future. The December newsletter is in the editing process and will be published in the coming weeks. The Tree Lighting was discussed and will proceed, the date is to be announced. Councillor Roger Bull would like to see the Welcome Wagon start up again and is going to take leadership on that project.

Recreation & Social – See above about the Community Bonfire.

Fire Hall Liaison – Councillor Ben Patey advised the Fire Department raised approx. \$15,000+ from the door-to-door campaign to go towards the new van. It was also discussed about using the land next to

the fire hall as a parking lot for the firefighters. It is not in the budget for 2024 but will be a priority for 2025.

RTTB Tourism– Councillor Roger Bull stated there will be a meeting soon regarding the formation of a new association for the Damnable Trails and it would be appreciated if there would be a councilor from each Town Council to take part.

CNWM- no update

EP Rec & Wellness- no update

Emergency Management Regional Team – Councillor Roger Bull raised concerns about the usage of the Voyent Alert System, non-urgent alerts vs true emergent alerts. Town Clerk will clarify any concerns.

10. Adjournment

MOTION:	162-23
Proposed by:	David Decker
Seconded by:	Shannon Powell
Resolved that the meeting be adjourned at 9:19PM and the next regular meeting would be held on December 13 th , 2023	
In favour –7; Opposed – 0, Carried.	

Art Crisby – Mayor

Chelsea Harris – Acting Town Clerk/Manager