

Minutes of regular council meeting held
at 7:00PM at December 13th at the Eastport Town Hall

Attendance

Deputy Mayor Monica Bull

Councillors: Shannon Powell, Ben Patey, Roger Bull, Kim Powell

Town Clerk/Manager – Chantal Lynch, Administrative Assistant – Chelsea Harris (by telephone)

1. Call to Order

The meeting was called to order at 7:00PM by Deputy Mayor Monca Bull

2. Adoption of the Agenda

MOTION:	163-23
Proposed by:	Kim Powell
Seconded by:	Shannon Powell
Resolved that the agenda be adopted as presented.	
In favour – 5; Opposed – 0. Carried.	

3. Adoption of Regular Council Minutes

MOTION:	164-23
Proposed by:	Kim Powell
Seconded by:	Shannon Powell
Resolved that the minutes of the Regular Council Meeting held on November 8 th , 2023 be adopted following noted edits and clarifications.	
In favour – 5; Opposed – 0. Carried.	

4. Adoption of Special Council Minutes

MOTION:	165-23
Proposed by:	Roger Bull
Seconded by:	Kim Powell
Resolved that the minutes of the Special Council Meeting held on November 27 th , be adopted as presented.	
In favour – 5; Opposed – 0. Carried.	

5. Business Arising

- a. Municipal Conduct Act – Mandatory Training & Codes of Conduct Training
- b. Branding Eastport – no update
- c. Senior Soup Supper – Councillor Kim Powell gave an update that the event was well received, all positive feedback, and the findings from the survey would be complied so as to have a general overview of the comments/concerns.

d. Shared Services – meeting tbd. Noted that the committee wishes to hold regular meetings in the new year.

e. Santa Claus Parade – Agreement that in light of time constraints, public works staff could delegate labourers to help create the float.

f. Tree Lighting – Agreement that public works staff would install the lights on the tee pee.

5. New Business

i. Accessibility Plan December 2023 -

MOTION:	166-23
Proposed by:	Ben Patey
Seconded by:	Kim Powell
Resolved that the Accessibility Plan be accepted as presented, and reviewed and updated as required	
In favour – 5, Opposed – 0 . Carried	

ii. New Meeting Format – with 2 regular meetings being held a month, it allows for opportunity to be more efficient. The agendas will be a work in progress so as to facilitate productive, engaging meetings.

iii. Electronic Policy – Town Clerk Manager advised the Town will need an electronic policy to move forward with the devices. A policy will be drafted in the new year.

6. Town Clerk Manager Report

New streetlight installation on Legion Road/Main Street intersection – Town Clerk Manager advised that NL Power is asking if a new pole is required, or if a new streetlight on a current pole is sufficient. The matter was deferred to Public Works for a recommendation.

7. Finance

MOTION:	167-23
Proposed by:	Ben Patey
Seconded by:	Kim Powell
Resolved that the following invoices be approved for payment as presented and reports tabled: Line of Credit October - \$937.48 Postage, supplies, seniors soup supper Fire Dept: Cheque # 1808-1816; \$17,791.34 General Account: Cheque #9806 - 9861; \$54,263.88 Quick stats November 2023 Bank Statements November 2023	
In favour – 5, Opposed – 0 . Carried	

MOTION:	168-23
Proposed by:	Ben Patey
Seconded by:	Roger Bull
Resolved that the draft 2020 Financial Statements be accepted as presented.	
In favour – 4, Opposed – 1. (<i>Deputy Mayor Monica Bull</i>) Carried	

Councillor Ben Patey advised that as a recommendation from the auditor, any new committees that are operating as an arm of council should be under the direct control of council. Finances and documents should be administered from the office. Agreement that any new committees requesting to be operating as an arm of council, this would be taken into consideration.

8. Correspondence

- a. Cpl Mark Walsh, December 01, 2023 – Monthly Crime Statistics - agreement to inquire if there is a possibility to have a breakdown by community.

- b. RCL – Provincial Command, November 30, 2023 – Veterans Service Recognition Book

MOTION:	169-23
Proposed by:	Kim Powell
Seconded by:	Roger Bull
Resolved that the same advertisement be purchased as in previous years, business card size.	
In favour – 5. Opposed – 0. Carried	

- c. RTTB, November 23, 2023 – Damnable Trail Network Association (proposal) – Agreement that the Town would support the formation of the association.

- d. Rex Arnold, November 20th, 2023 – Note of thanks - filed for information purposes

- e. EP Santa Claus Parade Committee, November 16th, 2023 – Donation request

MOTION:	170-23
Proposed by:	Shannon Powell
Seconded by:	Ben Patey
Resolved that \$100 be donated to the Santa Claus Parade Committee for the 2023 parade.	
In favour – 5. Opposed – 0. Carried	

- f. Sandy Cove Council, December 8th 2023 – Water Agreement - discussion around the agreement and the need for an updated agreement. Matter was deferred to Public Works Committee and Finance Committee.

- g. Marvin Bull, December 11, 2023 – Request to operate domestic sawmill

MOTION:	171-23
Proposed by:	Shannon Powell
Seconded by:	Kim Powell
Resolved that permission be granted to allow a domestic sawmill on 4 Erics Road, subject to all pertinent government departmental approvals.	
In favour – 5. Opposed – 0. Carried	

9. Reading File

- a. Memorandum, December 5th, 2023 Dept. of Health, Distribution of Naloxone Kits
- b. Letter to Minister John Haggie, from PMA, November 10th, 2023 – Feedback on the Towns and LSD Act.
- c. Dept of MAPA, November 22, 2023 - Participaction Challenge,

10. Committee/Liaison Reports

Public Works - Recommendations will be brought forward at the second regular meeting.

Planning & Development – planning to hold a meeting in January

Communication & Public Engagement – there has been positive feedback from the quarterly Newsletter.

Recreation & Social – Councillor Kim Powell advised she will not be able to facilitate any winter activities and presented the opportunity to the floor for anyone eager to move this forward.

EP Rec & Wellness- no update

Emergency Management Regional Team – the plan has been submitted to the proper department and we are still waiting for approval.

11. Adjournment

MOTION:	172-23
Proposed by:	Kim Powell
Seconded by:	Roger Bull
Resolved that the meeting be adjourned at 9:51PM and the next regular meeting would be held on January th , 2023	
In favour –7; Opposed – 0, Carried.	

Monica Bull –Deputy Mayor

Chantal Lynch - Town Clerk/Manager