

Minutes of regular council meeting held
at 7:00PM at February 19th at the Eastport Town Hall (previously scheduled for Feb 14th,
postponed due to deplorable weather conditions)

Attendance

Mayor Kim Powell, Deputy Mayor Monica Bull

Councillors: Shannon Powell, Ben Patey, Roger Bull, David Decker, Art Crisby

Chantal Lynch – Town Clerk/Manager, Chelsea Harris – Administrative Assistant

Visiting groups: Fire Chief Kirk Bull

1. Call to Order

The meeting was called to order at 7:00PM by Mayor Kim Powell

2. Adoption of Agenda

MOTION:	18-24
Proposed by:	David Decker
Seconded by:	Ben Patey
Resolved that the Agenda be adopted as presented.	
In favour – 7 (Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, David Decker, Ben Patey, Art Crisby, Roger Bull); Opposed – 0 . Carried.	

3. Adoption of Regular Council Meeting Minutes

MOTION:	19-24
Proposed by:	Art Crisby
Seconded by:	David Decker
Resolved that the minutes of the regular council meeting, January 24 th , be adopted as presented.	
In favour – 7(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, David Decker, Ben Patey, Roger Bull, Art Crisby). Opposed – 0. Carried.	

4. Visiting Groups:

Fire Chief Kirk Bull was invited to the meeting to discuss the SOG's to be accepted. He advised his executive had met regarding the suggested revisions. All suggested grammatical corrections were acceptable, but any change to the honorarium distribution was not acceptable at this time. The Critical Incident Stress document would be added as well.

Fire Chief Kirk Bull left the meeting at 7:38pm

Mike Sinnicks arrived at 7:38pm

Councillor Shannon Powell left the room at 7:39PM citing conflict of interest

Mr. Mike Sinnicks attended the meeting to discuss his business application for an Air BnB. Noted that the need for accommodations would likely be increased this year.

Mr. Sinnicks left the meeting at 7:45PM

Councillor Shannon Powell returned to the meeting at 7:45PM

5. Business Arising

- a. Municipal Conduct Act – Mandatory Training & Codes of Conduct Training – all council have received their mandatory training as required by legislation.
- b. Branding Eastport – will consult with RTTB

c. Electronic Policy

MOTION:	20-24
Proposed by:	David Decker
Seconded by:	Shannon Powell
Resolved that the Electronic Policy be adopted with the removal of paragraph #3.	
In favour – 7(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, Ben Patey, Art Crisby, David Decker, Roger Bull). Opposed – 0. Motion carried.	

d. Celebrating Winter Activities – General consensus to pursue Peninsula-wide activities and each town could host something that would fall under the umbrella of Winter Activities.

e. Disclosure Statements 2024 – Town Clerk/Manger advised the deadline for receipt of the disclosure statements is March 01, 2024

f. Signing Officers –

MOTION:	21-24
Proposed by:	Monica Bull
Seconded by:	Ben Patey
Resolved that the signing officers for all financial proceedings at the financial institution (Venture Credit Union) would be updated to add Kim Powell as Mayor, and remove Arthur Crisby	
In favour – 7(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, David Decker, Ben Patey, Roger Bull, Art Crisby). Opposed – 0. Carried.	

g. Committee Structure – considerable discussion around committee structure and where each Councillor has interest and knowledge, also considering the time commitment for the committees. Agreed Council members would give serious thought into which committees they feel they best fit and to advise the Mayor of such before the next regular meeting.

6. Public Works Update

There was no committee meeting. Agreement that after the new committee structure was determined, there would be a meeting concerning the water agreement with Sandy Cove.

7. Town Clerk Report

- MNL Regional Meetings and the MNL Symposium are upcoming, the agenda will be sent to all of council.
- Quarry Referrals – agreement that Council would possibly be open to a consideration of a southern boundary expansion for file 71113016 to encompass only their private land with the stipulation that remediation of the land including all land that has been expanded beyond the allowable boundaries be completed first, satisfactory to council, and mines and energy standards.

- Tank Inspection

MOTION:	22-24
Proposed by:	Art Crisby
Seconded by:	Shannon Powell
Resolved that the water storage tank be inspected as per the specifications outlined in the Inspection and Service Proposal for the amount of \$4475.00 plus HST	
In favour – 7(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, David Decker, Ben Patey, Art Crisby, Roger Bull). Opposed – 0. Carried.	

- Building Age Friendly Grant – The original proposal of solar lighting around School House Pond was deemed by Council to possibly have negative environmental effects on birds and wildlife in the area. Upon request, the grant was permitted to be used for resurfacing of the rink. The quotes for resurfacing the rink were in excess of \$50,000.00, therefore too high to proceed. Subsequently there was no agreement on how to disperse the funding. Agreed to request a deferral of the funds to be used this year being that we now have budgeted amounts allocated to contribute to the project, rather than returning the funding.

8. New Business

- a. Joint Council Meeting update – Deputy Mayor Monica Bull and Councillor Ben Patey gave an update on the proceedings of the meeting held in Happy Adventure on January 25th, 2024. Agreement to contact the land owners of the properties on Beach Road and notify them of the illegal dumping.
Rumors/concerns that DRL would be discontinuing the stop at Eastport Junction, Town Clerk/Manager to investigate further.
- Noted that the Provincial Government is requesting submissions of roadways that are in need of repair. The section from the east boundary extending North-east ward to Sandringham is in dire need of upgrades.
 - b. Shared Services Meeting March 26th, 2024 in Salvage – delegates will attend, pending the outcome of the committee restructuring.
 - c. 2021 Audited Financial Statements adoption –

MOTION:	23-24
Proposed by:	David Decker
Seconded by:	Roger Bull
Resolved that the 2021 Audited Financial Statements(draft) be approved as presented.	
In favour – 7(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, David Decker, Ben Patey, Roger Bull, Art Crisby). Opposed – 0. Carried.	

Noted that after the adoption of the 2022 Financial Statements, Council would request a meeting with the Auditor to discuss the statements.

9. Correspondence

- a. Mike Sinnicks – January 26th, 2024 – request to operate business – addressed under Planning and Development Committee recommendations
- b. Genny DeCoste, January 30th, 2024- Permit to Operate, Town Clerk/Manager and Public Works Supervisor will follow up.
- c. Kimberly Norris, January 30th, 2024 – Violence Prevention Month Proclamation

REGULAR COUNCIL MEETING - FEBRUARY 19, 2024 @ 7:00 P.M

MOTION: 24-24
Proposed by: Art Crisby
Seconded by: Monica Bull

Resolved that the Town would proclaim February 2024 as Violence Prevention Month.

In favour – 7(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, David Decker, Ben Patey, Roger Bull, Art Crisby). Opposed – 0. Carried.

- d. Sharon Louwerse, February 13th, 2024 – Police monthly update January 2024 – filed for information purposes
- e. Citizens Health, February 15th, 2024 – OBS Rally Feb 23- filed for information purposes

10. Reading file

- a. Dept. of Transportation and Infrastructure Circular, Feb 8th, 2024

11. Committee/Liaison Reports

Planning and Development Committee -

MOTION: 25-24
Proposed by: Monica Bull
Seconded by: David Decker

Resolved that the development application for 71 Main Street be granted approval (in principle), subject to public notice advertising being that this includes a variance from 4 plex units to 5 plex units in discretionary use for both residential and mixed use zones.

In favour – 7(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, David Decker, Ben Patey, Roger Bull, Art Crisby). Opposed – 0. Carried.

MOTION: 26-24
Proposed by: Monica Bull
Seconded by: Art Crisby

Resolved that the application to operate a business(Vacation home/Air BnB) for 22 Alkeith Drive be approved.

In favour – 6(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: David Decker, Ben Patey, Roger Bull, Art Crisby). Opposed – 0. Carried. Councillor Shannon Powell had left the room during discussion and vote, citing conflict of interest.

MOTION: 27-24
Proposed by: Art Crisby
Seconded by: David Decker

Resolved that the application to operate a business(Vacation home/Air BnB) for 25 Ralph Drive be approved.

In favour – 7(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, David Decker, Ben Patey, Roger Bull, Art Crisby). Opposed – 0. Carried.

Town Plan Renewal – sample requests for proposals were reviewed by the committee and a draft should be ready for the next meeting on February 28th for discussion/approval.

-Fire Department Liaison –

MOTION:	28-24
Proposed by:	Ben Patey
Seconded by:	David Decker
Resolved that the town would apply for DES funding at the request of, and in partnership with the EPVFD for a van, under the 90/10 percentage scheme with the 10% commitment	
In favour – 7(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, David Decker, Ben Patey, Roger Bull, Art Crisby). Opposed – 0. Carried.	

In the next newsletter, the EPVFD would like to see a section on using 911 for emergency calls. This is the best way for the appropriate first responders to be dispatched.

12. Adjournment

MOTION:	29-24
Proposed by:	David Decker
Seconded by:	Monica Bull
Resolved that the meeting be adjourned at 9:47PM and the next regular meeting would be held on February 28 th , 2024	
In favour – 7(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, David Decker, Ben Patey, Roger Bull, Art Crisby). Opposed – 0. Carried.	

Kim Powell – Mayor

Chantal Lynch, Town Clerk/Manager