

Minutes of regular council meeting held
at 7:00PM at May 8th at the Eastport Town Hall

Attendance

Mayor Kimberly Powell, Deputy Mayor Monica Bull

Councillors: Shannon Powell, David Decker, Ben Patey, Roger Bull, Art Crisby

Staff: Chantal Lynch – Town Clerk/Manager, Admin Assistant- Chelsea Harris

1. Call to Order

The meeting was called to order at 7:00PM by Mayor Powell

2. Adoption of the Agenda

MOTION:	79-24
Proposed by:	David Decker
Seconded by:	Monica Bull
Resolved that the agenda be adopted as presented.	
In favour – 7(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, David Decker, Ben Patey, Roger Bull, Art Crisby). Opposed – 0. Carried.	

3. Adoption of Regular Council Minutes

MOTION:	80-24
Proposed by:	Ben Patey
Seconded by:	Art Crisby
Resolved that the minutes of the Regular Council Meeting held on April 24 th , 2024, be adopted as presented.	
In favour – 7(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, David Decker, Ben Patey, Roger Bull, Art Crisby). Opposed – 0. Carried.	

4. Business Arising

- a. Branding Eastport – waiting on official release from Road to the Beaches.
- b. Joint Council Meeting, Sandy Cove April 25th, 2024 7:00PM – Mayor Kim Powell and Deputy Mayor Monica Bull attended. Deputy Mayor Monica Bull updated council that the meeting went really well, she felt everyone was progressive and working collaboratively.
- c. Summer Student – Canada Summer Jobs ad will be posted tomorrow for the Town position of Recreation Maintenance.
- d. Clean up Week – Town Clerk Manager advised Clean up Week has been scheduled for May 22-24. A notice will be sent in the mail regarding such.

5. New Business

- a. Incorporated 50 years – Mayor Kim Powell advised it is the 50th year of incorporation. Agreement to incorporate celebrations into the Eastport Day, and adding a 50th logo to letter head, and on social media.
- b. Newcomers to Eastport – with the influx of newcomers to Eastport, there was a suggestion to incorporate this with Eastport Day as well.

6. Public Works/Planning and Development Update –

1.

MOTION:	81-24
Proposed by:	David Decker
Seconded by:	Art Crisby
Resolved that the development application to install water and sewer at PAR ID 056134 and 056160 be approved, at the total expense of the applicant.	
In favour – 7(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, David Decker, Ben Patey, Roger Bull, Art Crisby). Opposed – 0. Carried.	

2. Development Application PAR ID 197063 056594 – Agreed to request a more detailed plan to accompany the application.

3. Quarry Application 71113255 – Agreed to request a meeting with Mines and Energy to discuss.

4.

MOTION:	82-24
Proposed by:	David Decker
Seconded by:	Art Crisby
Resolved to issue the Request for Proposal as soon as possible (as prepared by the Public Works/Planning and Development Committee) for the Resurfacing of the Rink.	
In favour – 7(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, David Decker, Ben Patey, Roger Bull, Art Crisby). Opposed – 0. Carried.	

5. Agreement to start researching specs and prices for a new truck to be purchased through the shared services agreement for 2025.

6. Garbage Collection – agreement to continue to explore options for Garbage Collection and solicit quotes for prices, for information purposes at this time.

7. SCADA Program – The computer for the SCADA program and software needs to be upgraded. Town Clerk Manager is consulting with the engineers.

Town Clerk Manager advised that three prices were received for Engineering Work for the upgrade on Baxter Drive as follows: Allnorth Consultants Ltd. - \$11,454.00 , CeCon Ltd - \$16,272.50, Meridian Engineering Inc. - \$5,146.31. Each inclusive of HST.

8.

MOTION:	83-24
Proposed by:	David Decker
Seconded by:	Shannon Powell
Resolved that the lowest price from Meridian Engineering Inc. be accepted for Engineer Work on Baxter Drive in the amount of \$5,146.31 HST included.	
In favour – 7(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, David Decker, Ben Patey, Roger Bull, Art Crisby). Opposed – 0. Carried.	

9.Spring/Summer Maintenance List – Chairperson Councillor David Decker reviewed the list.

10. Public Works Equipment – further investigation into what is needed. More information to follow .

11.

MOTION:	84-24
Proposed by:	David Decker
Seconded by:	Shannon Powell
Resolved that the possibility and price of adding higher amp service electrical hookups at “the neck” area and beach area be explored.	
In favour – 7(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, David Decker, Ben Patey, Roger Bull, Art Crisby). Opposed – 0. Carried.	

12. Unoccupied House Baxter Drive – Consensus to contact the owners requesting they address Councils concerns.

7. Committee Liaison Reports

MOTION:	85-24
Proposed by:	Ben Patey
Seconded by:	Shannon Powell
Resolved that the Eastport Peninsula Volunteer Fire Departments Standard Operating Guidelines be adopted as presented by Fire Chief Kirk Bull.	
In favour – 7(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, David Decker, Ben Patey, Roger Bull, Art Crisby). Opposed – 0. Carried.	

8. Town Clerk Manager Report

- Bank Road/Beach Road/Church Road intersection – Consensus to inquire with Department of Transportation and Works again.
- A complaint of material deposited on property as a result of snowclearing was made to the town, council felt that there was no direct damage and it is a result of regular snowclearing activities.
- Two quotes were received to the town for Spring Grading. Felthams Construction Ltd – \$8,027.00 and G&R Contracting Ltd.- \$5,175.00

MOTION:	86-24
Proposed by:	Art Crisby
Seconded by:	Ben Patey
Resolved that the lowest price of \$5,175.00 (HST included) from G & R Contracting Ltd. be accepted for Spring Grading 2024.	
In favour – 7(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, David Decker, Ben Patey, Roger Bull, Art Crisby). Opposed – 0. Carried.	

- 3 more ATIPP requests have been received to the office. Clerk Manager noted these requests hamper ongoing work, but are a legislative requirement.
- Research needs to be completed on the possibility of a hiking trail that was initiated some time ago to the area locally known as “the rattle”.

9. Correspondence –

- a) Shane Parsons EPC Coordinator, April 30th, Emergency Management. Meeting will be held May 15th, 2024. Councillor Art Crisby agreed to remain on the committee as logistics coordinator, Mayor Kim Powell will assume chair of the EPC.
- b) Recreation NL, May 7th – June Proclamation

MOTION:	87-24
Proposed by:	Shannon Powell
Seconded by:	David Decker
Resolved that June be proclaimed as Recreation month for the Town of Eastport.	
In favour – 7(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, David Decker, Ben Patey, Roger Bull, Art Crisby). Opposed – 0. Carried.	

10. Reading File –

- a. OIPC April Newsletter
- b. Municipal Assessment Agency, Clar Simmons Scholarship Application
- c. Municipal Assessment Agency, Tax Year 2025

11. Adjournment

MOTION:	88-24
Proposed by:	David Decker
Seconded by:	Art Crisby
Resolved that the meeting be adjourned at 8:47PM and the next regular meeting would be held on May 22nd at 7:00PM.	
In favour – 7(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, David Decker, Ben Patey, Roger Bull, Art Crisby). Opposed – 0. Carried.	

Kim Powell – Mayor

Chantal Lynch – Town Clerk/Manager