

Minutes of regular council meeting held
at 7:00PM at October 9th at the Eastport Town Hall

Attendance

Mayor Kimberly Powell, Deputy Mayor Monica Bull

Councillors: Shannon Powell, David Decker, Art Crisby, Barry Brown

Absent: Councillor Ben Patey

Staff: Chantal Lynch – Town Clerk/Manager, Chelsea Crisby – Admin Assistant

1. Call to Order

The meeting was called to order at 7:00PM by Mayor Kim Powell

2. Adoption of the Agenda

MOTION:	155-24
Proposed by:	Art Crisby
Seconded by:	Monica Bull
Resolved that the agenda be adopted as presented.	
In favour – 6(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, David Decker, Art Crisby, Barry Brown). Opposed – 0. Carried.	

3. Adoption of Council Minutes

MOTION:	156-24
Proposed by:	David Decker
Seconded by:	Barry Brown
Resolved that the minutes of the Regular Council Meeting held on September 25 th , 2024, be adopted.	
In favour – 6(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, David Decker, Art Crisby, Barry Brown). Opposed – 0. Carried.	

4. Business Arising –

- Senior Soup Supper** – November 20th, 2024.
- Agricultural Exhibition** – The Mayor is available for the opening ceremony, Deputy Mayor will attend the other functions as necessary.
- Shared Services Agreement** – tabled for review and discussion at the next regular council meeting on October 23, 2024.

5. New Business

None at this time.

6. Public Works Update

- Flashing Amber Light Lanes Road/Beach Road intersection** - the light is installed.

MOTION:	157-24
Proposed by:	David Decker
Seconded by:	Shannon Powell

REGULAR COUNCIL MEETING - OCTOBER 9TH, 2024 @ 7:00 P.M

Resolved that in consultation with, and upon approval from the Department of Transportation and Infrastructure, 2 speed readers with flashing lights would be purchased and installed.(location TBD)

In favour – 5(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, David Decker, Art Crisby). Opposed – 1(Councillor Barry Brown). Carried.

b. Depot Heating/Cooling

MOTION: 158-24

Proposed by: David Decker

Seconded by: Art Crisby

Resolved that the recommendation from the Public Works/Planning Development Committee to accept the quote from Kellys Refrigeration Inc. in the amount of \$6,365.25 for installation of a heat pump be accepted, upon confirmation of the delivery/installation date.

In favour – 6(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, David Decker, Art Crisby, Barry Brown). Opposed – 0. Carried.

c. Baxter Drive Upgrade – out of concern for clarity on the request for quotes sent out, it had been recalled prior to the deadline date and therefore no submissions were received.

MOTION: 159-24

Proposed by: David Decker

Seconded by: Shannon Powell

Resolved that the recommendation from the Public Works/Planning Development Committee for Meridian Engineering to proceed with creating the tender documents(with the scope of work to exclude the culverts), and issue it as soon as possible for a completion date of Spring 2025.

In favour – 6(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, David Decker, Art Crisby, Barry Brown). Opposed – 0. Carried.

d. Alkeith Drive – Town Clerk Manager asked for clarification on the road. Council advised that it is a private road. Any concerns would have to be addressed with the owners, crown lands, or civil court.

7. Committee Reports –

CERS – Bonfire night will proceed as previous years, Newsletter was approved by the whole of council and sent out.

Finance – First draft of the budget is underway and will be reviewed at the Finance Committee meeting.

Town Plan Subcommittee –

MOTION: 160-24

Proposed by: David Decker

Seconded by: Shannon Powell

Resolved that the recommendation from the Town Plan Committee to accept the proposal from Smith Community Planning & Baird Planning Associates(average score of 96) as their score was higher than Tract Consulting (average score of 95)

In favour – 6(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, David Decker, Art Crisby, Barry Brown). Opposed – 0. Carried.

The Mayor opened the floor for anyone wishing to join the Town Plan Committee, Councillors Shannon Powell and Barry Brown agreed to serve on this committee.

8. Town Clerk Report

- a. PMA Fall Forum – Town Clerk Manager updated on the training and sessions attended at the Fall Forum in Corner Brook, October 2-4th. Noted that a high percentage of the attendees were new, indicating a high turnover rate in the sector.
- b. Basic Emergency Management Course November 5-6 – information has been forwarded to Council and anyone interested is to register.
- c. TLSDA Training – All of Council is urged to attend the training session as this act is coming into force January 1, 2025.
- d. Water Agreement Sandy Cove – agreement to reschedule the meeting for later in the month, when chair of Public Works is available. Agreement to send a letter concerning the agreement.
- e. Rink Upgrades – recent upgrades have been completed with a donation of a net and help of volunteers. More netting is available for the end of the rink, it was agreed to store the remaining net until after this winter season and monitor snowclearing efforts on the rink to assess whether or not the other end could be netted.
- f. Holy Cross Church Fundraiser

MOTION: 161-24

Proposed by: Shannon Powell

Seconded by: Barry Brown

Resolved that the Town would print the brochures for the church fundraiser and post Eastports share to our residents.

In favour – 6(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, David Decker, Art Crisby, Barry Brown). Opposed – 0. Carried.

g. Request to review arrears proposal

MOTION: 162-24

Proposed by: David Decker

Seconded by: Monica Bull

Resolved that the meeting would enter into a privileged session at 7:33PM

In favour – 6(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, David Decker, Art Crisby, Barry Brown). Opposed – 0. Carried.

MOTION: 163-24

Proposed by: Shannon Powell

Seconded by: David Decker

Resolved that the meeting would revert to regular session at 7:39PM

In favour – 6(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, David Decker, Art Crisby, Barry Brown). Opposed – 0. Carried.

Agreement that council would review a tax proposal for consideration if/when presented. Town Clerk Manager would advise property owner accordingly.

h. Fire Department Funding

MOTION:	164-24
Proposed by:	Shannon Powell
Seconded by:	David Decker
Resolved that the 2024/2025 Fire Protection Financial Assistance Grant, Project No. FES-SA240023be accepted in the total funding amount of \$88,340.70, with the municipal portion(less the GST & partial HST rebate) totaling \$16,022.08.	
In favour – 6(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, David Decker, Art Crisby, Barry Brown). Opposed – 0. Carried.	

9. **Correspondence – Fire Protection Assistance Grant, September 26th, 2024 – previously dealt with**

10. Reading File

- a. Glenda Melvin, MMSB – Community Waste Diversion Fund – agreement to inquire with Shared Services Committee as a possibility of a joint venture.
- b. Govt NL, Circular 2025 Municipal Budget Form

11. Adjournment

MOTION:	165-24
Proposed by:	Art Crisby
Seconded by:	David Decker
Resolved that the meeting adjourn at 8:16PM and the next Regular Council meeting would be scheduled for October 23rd, 2024 at the Town Hall at 7:00PM	
In favour – 6(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, David Decker, Ben Patey, Art Crisby). Opposed – 0. Carried.	

Kim Powell – Mayor

Chantal Lynch – Town Clerk/Manager