

Minutes of regular council meeting held
at 7:00PM at October 23rd at the Eastport Town Hall

Attendance

Mayor Kimberly Powell, Deputy Mayor Monica Bull

Councillors: Shannon Powell, Art Crisby, Barry Brown, Ben Patey

Absent: Councillor David Decker

Staff: Chantal Lynch – Town Clerk/Manager, Chelsea Crisby – Admin Assistant

Invited Guests: Fire Chief Kirk Bull

1. Call to Order

The meeting was called to order at 7:00PM by Mayor Kim Powell

2. Adoption of the Agenda

MOTION:	166-24
Proposed by:	Shannon Powell
Seconded by:	Art Crisby
Resolved that the agenda be adopted as presented.	
In favour – 6(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, Ben Patey, Art Crisby, Barry Brown). Opposed – 0. Carried.	

3. Adoption of Council Minutes

MOTION:	167-24
Proposed by:	Art Crisby
Seconded by:	Barry Brown
Resolved that the minutes of the Regular Council Meeting held on October 9 th , 2024, be adopted.	
In favour – 6(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, Ben Patey, Art Crisby, Barry Brown). Opposed – 0. Carried.	

4. Fire Chief Update

Fire Chief provided an update on the Fire Department and the membership. 2nd Deputy is now Adam Crisby, Connie Bull is Secretary, Scott Higgins is Training Officer. The Chief and 2 other members attended the convention and noted the training was invaluable. There are serious concerns regarding responding to medical calls when fire fighters are not trained to be paramedics. He advised the membership has voted and they will not be responding to medical calls, as they are not trained for medical emergencies and that is not what they signed up for. Chief Bull thanked the Town for proceeding with the purchase of the BA's to cover the rescinded ones, through the funding opportunity from the Provincial Government and thanked the Town for the ongoing support.

Fire Chief Kirk Bull left the meeting at 7:42PM.

5. Business Arising

- a. **Bonfire-** scheduled for Tuesday, November 5th @ 6:00PM, Fire Department have been notified

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- b. **Senior Soup Supper** – November 20th, 2024, continuing as last year
- c. **Shared Services Agreement** –

MOTION:	168-24
Proposed by:	Art Crisby
Seconded by:	Shannon Powell
Resolved that the draft of the Shared Services Agreement, dated September 5, 2024 be adopted.	
In favour – 6(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, Ben Patey, Art Crisby, Barry Brown). Opposed – 0. Carried.	

- d. **Town Plan virtual meeting** – scheduled for October 30th at 1:00PM
- e. **Town Plan in person meeting** – scheduled for the week of November 12-15th. Consultant will confirm.
- f. **MMSB Funding** – consensus to inquire with the Shared Services towns as to their interest in pursuing this funding.

6. New Business

None at this time.

7. Finance Update

MOTION:	169-24
Proposed by:	Ben Patey
Seconded by:	Shannon Powell
Resolved that the following invoices be approved for payment as presented and reports tabled: Line of Credit: September- \$114.45 Fire Dept A/P - \$4,334.43 General A/P, PR - \$43,203.01 Quick stats September 2024	
In favour – 6(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, Ben Patey, Art Crisby, Barry Brown). Opposed – 0. Carried.	

A finance meeting is scheduled for Monday, October 28th to review the draft budget.

- 8. **Committee Reports** – none at this time
- 9. **Town Clerk Report** –
 - a. Break In/Theft –

MOTION:	170-24
Proposed by:	Art Crisby
Seconded by:	Ben Patey
Resolved that the Town seek proposals for the purchase and installation of a security system that includes cameras and off site monitoring.	
In favour – 6(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, Ben Patey, Art Crisby, Barry Brown). Opposed – 0. Carried.	

- b. **Pumphouse** – in an effort to make the pumphouse more Fire Smart, it is recommended to have the trees removed from around the pumphouse to reduce the risk of damage in the event of a wildfire. Consensus that the Town Clerk Manager would seek appropriate Water Division approvals and proceed accordingly.

c. Recording Device

MOTION:	171-24
Proposed by:	Ben Patey
Seconded by:	Barry Brown
Resolved that a recording device be purchased for the purpose of minute-taking only. Each meeting draft minute audio file would be deleted after the draft minutes are adopted and a new file created for the current meeting. This would be for office use only.	
In favour – 6(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, Ben Patey, Art Crisby, Barry Brown). Opposed – 0. Carried.	

- d. **DFO Signage** – the new signage is in progress. A draft of the signage board will be provided before installation.
- e. **Zone Change** – no update, the planner will advise what is needed and when.
- f. **MNL Convention** – consensus that Councillor Brown would attend the Convention as well, as it is an excellent opportunity for training and networking.

10. Correspondence -

- a. Bobbi Skanes, Tract, October 16th, 2024 – FCM Funding – Consensus the Town Clerk Manager would have a conversation with Bobbi and gather more information on the funding opportunity.
- b. MAA, October 11, 2024 – update – filed for information purposes

11. Reading File

- a. Gov NL Dept TI, Municipal Infrastructure – October 15, 2024
- b. Ashley Hartery, MAPA, Home Heating Supp. Program Info., October 23, 2024

12. Adjournment

MOTION:	172-24
Proposed by:	Art Crisby
Seconded by:	Barry Brown
Resolved that the meeting adjourn at 8:15PM and the next Regular Council meeting would be scheduled for November 13 th , 2024 at the Town Hall at 7:00PM	
In favour – 6(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, Barry Brown, Ben Patey, Art Crisby). Opposed – 0. Carried.	

Kim Powell – Mayor

Chantal Lynch – Town Clerk/Manager