

Minutes of regular council meeting held
at 7:00PM at November 27th at the Eastport Town Hall

Attendance

Deputy Mayor Monica Bull, Mayor Kim Powell (arrived 7:46PM)

Councillors: Shannon Powell, Art Crisby, Barry Brown, Ben Patey, David Decker

Staff: Chantal Lynch – Town Clerk/Manager

1. Call to Order

The meeting was called to order at 7:00PM by Deputy Mayor Monica Bull

2. Adoption of the Agenda

MOTION:	181-24
Proposed by:	David Decker
Seconded by:	Shannon Powell
Resolved that the agenda be adopted as presented.	
In favour – 6(Deputy Mayor Monica Bull, Deputy, Councillors: Shannon Powell, Ben Patey, Art Crisby, Barry Brown). Opposed – 0. Carried.	

3. Adoption of Council Minutes

MOTION:	182-24
Proposed by:	Shannon Powell
Seconded by:	Barry Brown
Resolved that the minutes of the Regular Council Meeting held on November 13th, 2024, be adopted as presented	
In favour – 6(Deputy Mayor Monica Bull, Councillors: Shannon Powell, Ben Patey, Art Crisby, Barry Brown, David Decker). Opposed – 0. Carried.	

4. Business Arising

5. New Business – none at this time

6. Finance Report

MOTION:	183-24
Proposed by:	Ben Patey
Seconded by:	Barry Brown
Resolved that the following invoices be approved for payment as presented and reports tabled: Line of Credit: October- \$957.64 Fire Dept A/P - \$2,642.16 General A/P, PR - \$66,486.52 Quick stats October 2024	
In favour – 6(Deputy Mayor Monica Bull, Councillors: Shannon Powell, Ben Patey, Art Crisby, Barry Brown, David Decker). Opposed – 0. Carried.	

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MOTION:	184-24
Proposed by:	David Decker
Seconded by:	Art Crisby
Resolved that the meeting enter into a privileged session at 7:26PM	
In favour – 6(Deputy Mayor Monica Bull, Councillors: Shannon Powell, Ben Patey, Art Crisby, Barry Brown, David Decker). Opposed – 0. Carried.	

MOTION:	185-24
Proposed by:	Shannon Powell
Seconded by:	Barry Brown
Resolved that the meeting revert to regular meeting session at 7:31PM	
In favour – 6(Deputy Mayor Monica Bull, Councillors: Shannon Powell, Ben Patey, Art Crisby, Barry Brown, David Decker). Opposed – 0. Carried.	

MOTION:	186-24
Proposed by:	Ben Patey
Seconded by:	David Decker
Resolved that upon recommendation from the Finance Committee meeting October 28 th , 2024, the Town would write off the amounts deemed uncollectible, including interest, upon receipt of payment of balances in full for PAR ID's 199223, 199225, 199227, 199228	
In favour – 6(Deputy Mayor Monica Bull, Councillors: Shannon Powell, Ben Patey, Art Crisby, Barry Brown, David Decker). Opposed – 0. Carried.	

MOTION:	187-24
Proposed by:	Ben Patey
Seconded by:	Barry Brown
Resolved that upon recommendation from the Finance Committee meeting, November 19 th , 2024 the Town would advise the tax payer of the business exemption form, and accept the tax proposal for PAR ID 056257	
In favour – 6(Deputy Mayor Monica Bull, Councillors: Shannon Powell, Ben Patey, Art Crisby, Barry Brown, David Decker). Opposed – 0. Carried.	

MOTION:	188-24
Proposed by:	Ben Patey
Seconded by:	Art Crisby
Resolved that all business signs of inoperative commercial properties, including road signs, be removed(by the owner of the property), pending confirmation from Municipal and Provincial Affairs.	
In favour – 5(Deputy Mayor Monica Bull, Councillors: Shannon Powell, Ben Patey, Art Crisby, Barry Brown). Opposed – 1(David Decker) Carried.	

7. Town Clerk Report

- a. **FCM – Green Municipal Funding** – Town Clerk Manager has been working on the application and it will soon be ready to submit.
- b. **Audit** – remains a work in progress and should be completed soon
- c. **Zone Change** – documentation is drafted and will be posted to continue with the proposed zone change.
- d. **Appeal File #15-006-083-010**

Upon the advice of the Towns legal representative, there was correspondence sent to the appellants offering a review of the application. To which the following correspondence was received.

Correspondence: Fr: G & R Contracting Ltd, November 27th, 2024 – Re: Concerns and Proposal Regarding Appeal Scheduled for Friday November 29, 2024

MOTION:	189-24
Proposed by:	David Decker
Seconded by:	Ben Patey
Resolved that the meeting enter into a privileged meeting session at 7:40PM	
In favour – 6(Deputy Mayor Monica Bull, Councillors: Shannon Powell, Ben Patey, Art Crisby, Barry Brown, David Decker). Opposed – 0. Carried.	

MOTION:	190-24
Proposed by:	David Decker
Seconded by:	Ben Patey
Resolved that the meeting would revert to regular council meeting session at 7:44PM	
In favour – 6(Deputy Mayor Monica Bull, Councillors: Shannon Powell, Ben Patey, Art Crisby, Barry Brown, David Decker). Opposed – 0. Carried.	

Consensus the town would maintain the position of offering to review the application at the onset of the appeal hearing, as recommended by legal representation, and would be presented by legal representation.

e. Christmas Supper 2024

Christmas Supper will be at the Legion, December 14th, 2024, Town Clerk/Manager will send out details.

Mayor Kim Powell arrived 7:46PM

Budget 2025

Mayor Kim Powell gave a presentation of the draft budget, a review and discussion took place, with a period for questions and answers.

MOTION:	191-24
Proposed by:	Ben Patey
Seconded by:	David Decker
Resolved that 2025 Budget would be adopted as presented, as follows:	

Expenditures

1.0 General Government -----	\$404,508.33
2.0 Protective Services -----	\$89,887.00
3.0 Transportation Services -----	\$139,300.00
4.0 Environmental Health -----	\$166,791.00
5.0 Planning and Development -----	\$57,000.00
6.0 Recreation and Cultural Services -----	\$12,000.00
7.0 Fiscal Services -----	\$573,073.67
Total Expenditures -----	\$1,442,560.00

Revenues

1.0 Taxes -----	\$514,349.33
2.0 Sales of Goods and Services -----	\$130,885.45
3.0 Other Revenue From Own Sources -----	\$177,502.00
4.0 Government Transfers -----	\$540,409.47
5.0 Other Transfers -----	\$79,413.75
Total Revenues -----	\$1,442,560.00

With the following Tax Structure :

TAX NAME	TAX RATE
Residential Property Tax (Minimum - \$450.00)	5.75 mill
Commercial Property Tax (Minimum - \$450.00)	7.5 mill
Vacant Land Property Tax	\$225.00
Water & Sewer (Residential, Commercial, Public Utilities & Cable Co.)	\$500.00
Water Tax (Residential, Commercial, Public Utilities & Cable Companies)	\$250.00
Water and Sewer Tax (Schools & Government Buildings)	\$2,080.00
Water Tax (Schools and Government Buildings)	\$1,040.00
Sewer Tax (Residential, Commercial, Public Utilities & Cable Companies)	\$250.00
Water Tax (Vacant Land)	\$150.00
Sewer Tax (Vacant Land)	\$150.00
Waste Disposal Fee	\$125.00
General Business Tax (details on varied rates)	
Tourist Establishments and Agriculture – TB01	3.0 mill
Manufacturing – TB03	2.0 mills
Restaurants and Take-outs, Bars & Lounges – TB04	8.0 mills
Beauty Salons and Barber Shops – TB04	8.0 mills
Grocery, Hardware & Dry Good Stores – TB05	10.0 mills
Plant Nurseries – TB05	10.0 mills
Equipment Sales & Services – TB09	10.0 mills
Convenience Stores, Gas Bars, Service Stations, Garages – TB08	15.0 mills
Funeral Services, Construction Companies – TB06	15.0 mills
Heavy Equipment/Snow Clearing/Earth Moving Contractors – TB10	50.0 mills
Pharmacies and Liquor Outlets – TB07	17.0 mills
Public Utilities & Cable Companies – TB11	2.5%
Businesses with no fixed place of business	1.0%
Minimum Business Tax	\$300.00
Direct Sellers Tax	\$150.00
Interest on overdue accounts	1.5%
Witness fees	\$10.00
Water Connection Fee	\$50.00

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Water Disconnection Fee	\$50.00
Tax Certificates	\$50.00
Building permit - large business	\$75.00
Building permit - houses and small business	\$25.00
Building permit - miscellaneous	\$10.00
Due Date for Current 2025 Taxes	June 30, 2025

In favour – 7(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, Ben Patey, Art Crisby, Barry Brown, David Decker). Opposed – 0. Carried.

8. Correspondence

- a. Holy Cross Anglican Church – donation request - Consensus that the budget for donations is exhausted this year but they could request again in the new year.

9. Reading File

- a. Rex Arnold – Re: Thank you card, Soup Supper

10. Adjournment

MOTION:	192-24
Proposed by:	Art Crisby
Seconded by:	David Decker
Resolved that the meeting adjourn at 8:15PM and the next Regular Council meeting would be scheduled for 11 th of December, 2024 at the Town Hall at 7:00PM	
In favour – 7(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, Barry Brown, Ben Patey, Art Crisby, David Decker). Opposed – 0. Carried.	

Kim Powell – Mayor

Chantal Lynch – Town Clerk/Manager