

Minutes of regular council meeting held
at 7:00PM at December 11th at the Eastport Town Hall

Attendance

Mayor Kimberly Powell, Deputy Mayor Monica Bull

Councillors: Shannon Powell, Art Crisby, Barry Brown, Ben Patey, David Decker

Staff: Chantal Lynch – Town Clerk/Manager

1. Call to Order

The meeting was called to order at 7:00PM by Mayor Kim Powell

2. Adoption of the Agenda

MOTION:	181-24
Proposed by:	Ben Patey
Seconded by:	David Decker
Resolved that the agenda be adopted as presented.	
In favour – 7(Mayor Kim Powell, Deputy Mayor Monica Bull , Councillors: Shannon Powell, Ben Patey, Art Crisby, David Decker, Barry Brown). Opposed – 0. Carried.	

3. Adoption of Council Minutes

MOTION:	182-24
Proposed by:	Shannon Powell
Seconded by:	Barry Brown
Resolved that the minutes of the Regular Council Meeting held on November 27 th , 2024, be adopted as presented.	
In favour – 6(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, Ben Patey, Art Crisby, Barry Brown, David Decker). Opposed – 0. Carried.	

Adoption of Special Meeting minutes

MOTION:	183-24
Proposed by:	Ben Patey
Seconded by:	David Decker
Resolved that the minutes of the Special Council Meeting held on December 4 th , 2024, be adopted.	
In favour – 7(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, Ben Patey, Art Crisby, Barry Brown, David Decker). Opposed – 0. Carried.	

4. Business Arising

5. New Business

6. Public Works Update

- a) As a result of the meeting with Municipal Infrastructure earlier today, the public works committee makes the following recommendation:

MOTION:	184-24
Proposed by:	David Decker
Seconded by:	Art Crisby
Resolved that as a first step for the wastewater study/needs assessment, and at the recommendation of Municipal Infrastructure, the town would purchase and have installed, a wastewater flowmeter.	
In favour – 7(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, Ben Patey, Art Crisby, Barry Brown, David Decker). Opposed – 0. Carried.	

MOTION:	185-24
Proposed by:	David Decker
Seconded by:	Art Crisby
Resolved that as a first step for the wastewater study/needs assessment , and at the recommendation of Municipal Infrastructure, the town would purchase and have installed, a wastewater flowmeter.	
In favour – 7(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, Ben Patey, Art Crisby, Barry Brown, David Decker). Opposed – 0. Carried.	

b) Household garbage and recycling collection:

To facilitate other areas of public works and maintenance, there was an agreement to contract out household garbage and recycling collection to free up 16 person hours a week.

MOTION:	186-24
Proposed by:	David Decker
Seconded by:	Ben Patey
Resolved that the quote for household garbage and recycling collection at the rate of \$72.45 (HST included) from Kim Ralph be accepted for a period of one year, commencing January 2025. Noted only one quote received.	
In favour – 7(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, Ben Patey, Art Crisby, Barry Brown, David Decker). Opposed – 0. Carried.	

c) Chairperson David Decker briefed council on projects budgeted for 2025, which include the following :

- Art Hunter Memorial Trail (CEEP) - \$5,000.00(includes widening of the boardwalk)
- Eastport Beach rock wall reinforcement - \$5,000.00
- Town Hall rear parking lot needs upgrading

7. Committee Reports

- a. **Town Plan Committee**– discussion on how to engage summer residents, the Town Clerk Manager ensured that every property owner with an address not listed as Eastport, were sent a copy of the Town Plan Survey. It was also sent out on the Voyent Alert system, and posted on facebook.
- b. **Recreation/Social Committee** – the Santa Claus Parade is scheduled for Sunday, December 15th, the Town float is ready.

c. HR Committee –

MOTION:	187-24
Proposed by:	Monica Bull
Seconded by:	David Decker
Resolved that the meeting enter into a privileged session at 7:59PM	
In favour – 6(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, Ben Patey, Barry Brown, David Decker). Opposed – 0. Carried. <i>Noted that Art Crisby left the meeting citing conflict of interest.</i>	

MOTION:	188-24
Proposed by:	David Decker
Seconded by:	Monica Bull
Resolved that the meeting revert to regular session at 8:33PM	
In favour – 6(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, Ben Patey, Barry Brown, David Decker). Opposed – 0. Carried.	

MOTION:	189-24
Proposed by:	Monica Bull
Seconded by:	Ben Patey
Upon recommendation from the HR Committee, be it resolved that the Admin Assistant position would be 20 hours a week (partial part time hours, as requested), the conditions of this request are to be in writing, council will review after one (1) year and determine whether or not to renew the position.. Also, advertise for a <i>casual part time admin assistant</i> to complement the current part time position for the first week of the month and other times as necessary.	
In favour – 6(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, Ben Patey, Barry Brown, David Decker). Opposed – 0. Carried.	

8. Town Clerk Report

- a. Summer Students Shared Services – the Shared Services Towns are in agreement to apply for 3 students for work under the agreement.
- b. Next Meeting – next regular council meeting would be January 8th, 2025.
- c. Human Rights Complaints – the next meeting is December 13th.
- d. Appeal # 15-006-083-010 G&R Contracting LTD. Vs Town of Eastport – The appeal did not go ahead, the Towns legal representative offered on behalf of the Town, the option for the appellants to resubmit the development application for council consideration. The appellants agreed. Nothing further has transpired.
- e. Christmas Supper – taking place at the Legion Saturday evening, December 14th.

9. Correspondence

10. Reading File

11. Adjournment

MOTION:	190-24
Proposed by:	David Decker
Seconded by:	Shannon Powell

REGULAR COUNCIL MEETING - DECEMBER 11TH, 2024 @ 7:00 P.M

Resolved that the meeting adjourn at 8:52PM and the next Regular Council meeting would be scheduled for January 8th, 2025 at the Town Hall at 7:00PM

In favour – 6(Mayor Kim Powell, Deputy Mayor Monica Bull, Councillors: Shannon Powell, Barry Brown, Ben Patey, David Decker). Opposed – 0. Carried.

Kim Powell – Mayor

Chantal Lynch – Town Clerk/Manager