

REGULAR COUNCIL MEETING MINUTES - JUNE 11, 2025

REGULAR COUNCIL MEETING MINUTES FOR THE TOWN OF EASTPORT, HELD IN COUNCIL CHAMBERS ON JUNE 11, 2025 AT 7:00 PM

ATTENDANCE:

Council Members

Mayor K. Powell

Councillor A. Crisby

Councillor B. Patey

Deputy Mayor M. Bill

Councillor D. Decker

Councillor S. Powell

Councillor B. Brown

Staff

Town Manager-Clerk M. Pilar

1. CALL TO ORDER

The meeting was called to order at 7:00 PM by Mayor K. Powell

2. ADOPTION OF THE AGENDA

MOTION: 084-25

Councillor Crisby/Councillor Decker

Be it resolved that the agenda be adopted with the following additions: Stewardship Association of Municipalities (SAM) under Business Arising

In favour – 7: Unanimous

Opposed - 0

3. ADOPTION OF COUNCIL MINUTES

MOTION: 085-25

Councillor Brown/Councillor Decker

Be it resolved that the minutes of the Regular Council meeting held on 28 May 2025 be adopted

In favour – 7: Unanimous

Opposed - 0

4. DELEGATE – Andy Poole (Bike Club)

Delegate arrived at 7:15 PM to present on Adventure Biking Club programs within the community and seeking partnership opportunities

5. BUSINESS ARISING

- a. Stewardship Association of Municipalities (SAM): Deputy Mayor Bull provided an overview of the association (SAM)

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6. NEW BUSINESS

MOTION: 086-25

Councillor Crisby/Councillor Decker

Be it resolved that the Town Manager/Clerk receive purchasing authorization in the maximum amount of \$2,000, under section 63(b)(i) of the TOWNS AND LOCAL SERVICE DISTRICTS ACT

In favour – 7: Unanimous

Opposed – 0

7. PUBLIC WORKS UPDATE

- Public Works Committee met with Town Manager-Clerk to brief him on activities within the community.
- Public Works ad hoc activities are in holding pattern until Spring Cleanup is completed.
- Some progress made at Eastport Beach for poles with power for vendors.
- General discussion held on Occupancy Permits

8. COMMITTEE REPORTS

Fire Department – New door to be installed at Firehall

9. TOWN MANAGER-CLERK REPORT

a. Credit Card

MOTION: 087-25

Councillor B. Brown/Deputy Mayor Bull

Be it resolved that Town obtain a credit card with a maximum amount of \$2,000

In favour – 7: Unanimous

Opposed – 0

b. Community Garden Grant Application

A grant application has been submitted for construction materials and soil for the Town's Community Garden

c. Climate Readiness Initiative Funding

Federation of Canadian Municipalities (FCM) funded-approved project scheduled to start July 2025 with a June 2026 completion

d. Closed meeting, as per Sec. 41(1)(f) and Sec. 41(1)(j) of the Towns and Local Districts Act

MOTION: 088-25

Councillor Decker/ Councillor Powell

Be it resolved to suspend Regular Council Meeting and move to a closed meeting

In favour – 7: Unanimous

Opposed – 0

Return to Regular Council Meeting at 8:40 PM

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MOTION: 089-25

Councillor Decker/Councillor Powell

Be it resolved to extend Denise Hickey's employment on a casual basis up to 21 hours a week for two weeks

In favour – 7: Unanimous

Opposed – 0

MOTION: 090-25

Moved By: Councillor Crisby

Seconded By: Deputy Decker

Be it resolved to direct lawyer to issue letter

In favour – 7: Unanimous

Opposed – 0

10. CORRESPONDENCE

- a. Letter from the Department of Municipal Affairs and Community Engagement: reminder to have an up-to-date Emergency Management plan in place
- b. Letter from the Department of Municipal Affairs and Community Engagement: reminder that the Municipal General Election 2025 will take place October 2, 2025
- c. Letter from the Municipal Assessment Agency: announcing available scholarship to 2025 graduating senior high school program students

11. READING FILE

- a. Municipal Affairs –Emergency Services Act
- b. Municipal Affairs – Municipal General Election 2025
- c. Municipal Assessment Agency: Clar Simmons Scholarship

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12. ADJOURNMENT

MOTION: 091-25

Moved By: Councillor Crisby

Seconded By: Councillor Powell

Be it resolved that meeting adjourn at 8:43 PM

In favour – 7: Unanimous

Opposed – 0



Mayor



Town Manager/Clerk