

REGULAR COUNCIL MEETING MINUTES - AUGUST 13, 2025

REGULAR COUNCIL MEETING MINUTES FOR THE TOWN OF EASTPORT, HELD IN COUNCIL CHAMBERS ON AUGUST 13, 2025, AT 7:00 PM

ATTENDANCE:

Council Members

Mayor K. Powell	Deputy Mayor M. Bull	Councillor B. Brown	Councillor B. Patey
Councillor A. Crisby	Councillor D. Decker	Councillor S. Powell	

Staff

Town Manager-Clerk M. Pilar

1. CALL TO ORDER

The meeting was called to order at 7:00 PM by Mayor Powell.

2. ADOPTION OF THE AGENDA

MOTION: 130-25

Councillor Powell/Councillor Brown

Be it resolved that the agenda be adopted as amended

In favour – 6: Mayor Powell, Deputy Mayor Bull, Councillor Brown, Councillor Patey, Councillor Crisby, Councillor Decker, Councillor Powell

Opposed – 1: Councillor Decker

3. ADOPTION OF COUNCIL MINUTES

MOTION: 131-25

Councillor Patey/Councillor Crisby

Be it resolved that the minutes of the Regular Council Meeting held on 23 July 2025 be adopted

In favour – 7: Unanimous

Opposed – 0

MOTION: 132-25

Councillor Crisby/Councillor Brown

Be it resolved that the minutes of the Closed Council Meeting held on 23 July 2025 be adopted

In favour – 7: Unanimous

Opposed – 0

MOTION: 133-25

Councillor Decker/Councillor Brown

Be it resolved that the minutes of the Special Council Meeting held on 31 July 2025 be adopted

In favour – 7: Unanimous

Opposed – 0

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MOTION: 134-25

Councillor Decker/Councillor Brown

Be it resolved that the minutes of the Special Council Meeting held on 4 August 2025 be adopted

In favour – 7: Unanimous

Opposed - 0

4. BUSINESS ARISING

a. Provincial Bike Race

Mayor Kim stated that the provincial bike race will be held on 28 September 2025

5. NEW BUSINESS

a. CCBF Application for Baxter Drive

RESOLUTION: 135-25

Councillor Decker/Councillor Powell

RESOLVE that the Town of Eastport submit its Capital Investment Plan to the Department of Municipal and Provincial Affairs for Canada Community-Building Funds in the amount of \$234,848.65 for Baxter Drive Road Upgrades Project.

In favour - 7: Unanimous

Opposed - 0

b. CCBF Application for Baxter Drive

MOTION: 136-25

Councillor Patey/Deputy Mayor Bull

RESOLVE to appoint Cynthia Bull as an Alternative Returning Officer for the October 2025 Eastport Municipal Election

In favour - 7: Unanimous

Opposed - 0

c. Unauthorized use of motor vehicles on beaches

Deputy Mayor Bull stated that the town needs to reiterate beach rules, citing safety and environmental concerns.

6. PUBLIC WORKS UPDATE

Councillor Decker provided updates on the town's water tower maintenance requirements, High Tide Trail condition, Firehall Parking Lot, Art Hunter Trail, Fire Hydrant visibility, Northside Beach Trees, JCB Snowplow, Wastewater Effluent Regulations, Alder branches at Eastport Beach, and Backup Generator for pumphouse.

MOTION: 137-25: DEFEATED

Councillor Decker/Councillor Patey

RESOLVED to close the High Tide Trail

In favour - 7: Unanimous

Opposed - 0

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MOTION: 138-25, DEFEATED

Councillor Patey/Deputy Mayor Bull

RESOLVE to remove the High Tide Trail

In favour - 1: Councillor Patey

Opposed - 6: Mayor Powell, Deputy Mayor Bull, Councillor Brown, Councillor Crisby, Councillor Decker, Councillor Powell

7. COMMITTEE REPORTS

No reports presented.

8. TOWN MANGER-CLERK REPORT

a. Baxter Drive Upgrades

The Town Manager-Clerk has stated the project is proceeding on schedule with the added engineering services support for inspection and materials testing.

b. 75B Main Street

The Town Manager-Clerk has stated the rezoning is completed and in legal effect.

c. Water shortages

Department of Environment and Climate Change, Community Water and Wastewater Section representative provided considerations on improving the resilience of our water supplying, including a pump test, additional well feasibility and hydrogeologic study.

d. Tulk's Road excavation and development activities

The Town Manager-Clerk stated the Stop Work Order was sent via registered mail, and via email.

e. Wetlands preservation/environmental compliance – EP Officer response

The Town Manager-Clerk stated that the Environmental Protection Officer's response after their site visit earlier this year at the construction storage site indicted some issues have been remedied, and other aspects are within normal activity parameters.

f. Climate Change Readiness (CCR) initiative

The Town Manager-Clerk stated that the CCR has a delayed start with a potential initial meeting with council/staff at the end of August 2025.

g. Wastewater Regulations

The Town Manager-Clerk is stating for the record that Environment and Climate Change Canada has made Changes to the Federal Wastewater System Effluent Regulations. These changes are now in effect and have a direct impact on many Newfoundland and Labrador municipalities. Based on the sewer outfall in Eastport, the Town is expected to apply for transitional authorization, which then has until 2040 to be in compliance of the new regulations.

h. Beaches library

The Town Manager-Clerk is stating for the record that evidence has yet to be presented that the Beaches Library is under the town's legal control and ownership.

i. Closed meeting, as per Sec. 41(1)(g) and Sec. 41(1)(j) of the Towns and Local Districts Act

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MOTION 139-25

Deputy Mayor Bull/ Councillor Patey

Be it resolved to suspend Regular Council Meeting and move to a closed meeting @ 8:45 pm

In favour – 7: Unanimous

Opposed – 0

Return to Regular Council Meeting at 9:34 PM

MOTION: 140-25, DEFEATED

Deputy Mayor Bull/Council Powell

Be it resolved to extend Denise Hickey's employment until the end of October 2025

In favour – 2: Deputy Mayor Bull/Council Patey

Opposed – 5: Mayor Powell, Councillor Brown, Councillor Crisby, Councillor Decker, Councillor Powell

MOTION: 141-25

Councillor Decker/Councillor Crisby

Be it resolved to extend Denise Hickey's employment for two additional weeks.

In favour – 7: Unanimous

Opposed – 0

9. CORRESPONDENCE

- a. Letter from resident, August 6, 2025 – camper parked on residential property
- b. Letter from resident, August 8, 2025 – camper parked on residential property
The Town Manager-Clerk stated that they contacted the RCMP regarding the alleged illegal activities.
- c. Letter from Councillor Patey (Resident) – Ralph Drive disrepair
The Town Manager-Clerk is stating for the record to remind Council of their conflict-of-interest responsibilities.
- d. Circular – 2025 Municipal Long Service Awards Elected Officials
- e. Circular – Special Assistance Grant Program
- f. Circular – Municipal Infrastructure Funding Programs

10. ADJOURNMENT

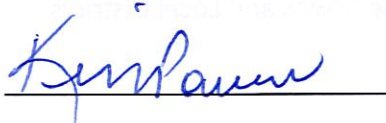
MOTION: 142-25

Councillor Crisby/Councillor Patey

Be it resolved that the meeting adjourn at 9:11 PM

In favour – 7: Unanimous

Opposed – 0



Mayor



Town Manager/Clerk