

REGULAR COUNCIL MEETING MINUTES - AUGUST 27, 2025

REGULAR COUNCIL MEETING MINUTES FOR THE TOWN OF EASTPORT, HELD IN COUNCIL CHAMBERS ON AUGUST 27, 2025, AT 7:00 PM

ATTENDANCE:

Council Members

Mayor K. Powell Deputy Mayor M. Bull Councillor B. Brown Councillor B. Patey
Councillor A. Crisby Councillor D. Decker

Staff: Town Manager-Clerk M. Pilar

Absent: Councillor S. Powell

1. CALL TO ORDER

The meeting was called to order at 7:00 PM by Mayor Powell.

2. ADOPTION OF THE AGENDA

MOTION: 143-25

Councillor Patey/Councillor Decker

Be it resolved that the agenda be adopted as amended

In favour – 6: Unanimous

Opposed – 0

3. ADOPTION OF COUNCIL MINUTES

MOTION: 144-25

Councillor Crisby/Councillor Decker

Be it resolved that the minutes of the Regular Council Meeting held on 13 August 2025 be adopted

In favour – 6: Unanimous

Opposed – 0

MOTION: 145-25

Councillor Patey/Deputy Mayor Bull

Be it resolved that the minutes of the Closed Council Meeting held on 13 August 2025 be adopted

In favour – 6: Unanimous

Opposed – 0

4. BUSINESS ARISING

Towns and Local Services Districts Act, 2023 – Policies to Bylaws

MOTION: 146-25

Deputy Mayor Bull/Councillor Decker

Be it resolved that the Town of Eastport adopt its policies and regulations as bylaws under the new Towns and Local Services Districts Act, 2023

In favour – 6: Unanimous

Opposed – 0

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5. NEW BUSINESS

a. Signing Authority

MOTION: 147-25

Deputy Mayor Bull/Councillor Brown

Be it resolved to appoint Denise Hickey as the Interim Town Clerk

In favour - 6: Unanimous

Opposed - 0

b. New Alternate Returning Officer

MOTION: 148-25

Councillor Patey/Deputy Mayor Bull

Be it resolved to appoint Alice Bradley as an Alternative Returning Officer for the October 2025 Eastport Municipal Election, replacing Cynthia Bull

In favour - 6: Unanimous

Opposed - 0

c. 32 Tulks Rd Activities

Consensuses to reach out to province's Mineral Lands Division for compliance clarification, as well as Contractor

6. FINANCE COMMITTEE

a. Cheque Register – Town of Eastport - \$43, 768.68

b. Cheque Register – Fire Department - \$2,063.28

MOTION: 149-25

Councillor Brown/Deputy Mayor Bull

Be it resolved that the following invoices be adopted as presented.

In favour – 6: Unanimous

Opposed - 0

7. COMMITTEE REPORTS

No reports presented.

8. TOWN MANGER-CLERK REPORT

a. Municipal Election 2025

The Town Manager-Clerk provided timelines/details for the 2025 Fall Municipal Election

b. Baxter Drive Upgrades

The Town Manager-Clerk has stated the project is waiting for successful compaction testing results as per Municipal Master Spec of the Class A/B on the road before proceeding with the application of asphalt.

c. 2025 Municipal Long Service Awards

The Town Manager-Clerk has stated the application was submitted listed two councillor members

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d. Canada Summer Jobs

The Town Manager-Clerk has stated the CSJ employees have completed their successful employment with the town.

e. Wastewater Regulations Reporting

The Town Manager-Clerk provided a supplier quote for ongoing effluent outfall sampling, analysis and reporting, with a view of adding it to the town budget

f. Municipal Capital Works Program

The Town Manager stated the deadline for the MCWP is 6 October 2025. Council agreed as consensus to not apply and focus on current projects with available resources.

g. Climate Change Readiness (CCR) initiative

The Town Manager-Clerk stated that the CCR introduction meeting will be held the second Monday of September 2025.

h. Closed meeting, as per Sec. 41(1)(j) of the Towns and Local Districts Act

MOTION 150-25

Councillor Patey/Councillor Crisby

Be it resolved to suspend Regular Council Meeting and move to a closed meeting @ 8:28 pm

In favour – 6: Unanimous

Opposed – 0

Return to Regular Council Meeting at 9:12 PM

MOTION: 151-25

Deputy Mayor Bull/Council Decker

Be it resolved to amend Martin Pilar's employment to be a contract employee as Town Manager with a term ending 12 September 2025, at thirty-five hours per week and forty dollars per hour, subject to approval by Martin Pilar.

In favour – 6: Unanimous

Opposed – 0

MOTION: 152-25

Councillor Patey/Councillor Crisby

Be it resolved to form a committee to recruit a new Town Manager

In favour -5: Mayor Powel, Councillor Brown, Councillor Patey, Councillor Crisby, Councillor Decker

Opposed -1: Deputy Mayor Bull

Deputy Mayor Bull stated for the record the reason for the voting against is that an HR firm should be engaged, and although not opposed to a committee, they should work together.

9. CORRESPONDENCE

- a. Letter from Shriners RV Park, dated August 12, 2025 – tax reduction request
Council had general discussion on request and comparing it to other organizations in the town, with a view of potentially addressing it in the 2026 budget.
- b. Damnable Trail Committee, July 22, 2025 – request for sponsorship

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MOTION: 153-25

Councillor Crisby/Deputy Mayor Bull

Be it resolved to donate five hundred dollars to the Damnable Trail Festival 2025, as a sponsor

In favour – 6: Unanimous

Opposed – 0

10. ADJOURNMENT

MOTION: 154-25

Councillor Crisby/Councillor Brown

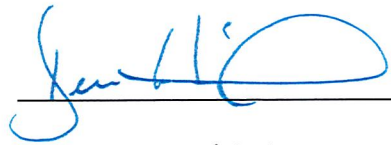
Be it resolved that the meeting adjourn at 9:21 PM

In favour – 6: Unanimous

Opposed – 0



Mayor



Town Manager/Clerk

For: Martin Pilar