

REGULAR COUNCIL MEETING MINUTES - SEPTEMBER 10, 2025

REGULAR COUNCIL MEETING MINUTES FOR THE TOWN OF EASTPORT,
HELD IN COUNCIL CHAMBERS ON SEPTEMBER 10, 2025, AT 7:00 PM

ATTENDANCE:

Council Members

Mayor K. Powell Deputy Mayor M. Bull Councillor S. Powell Councillor B. Patey
Councillor A. Crisby Councillor D. Decker

Staff

Town Manager - M. Pilar
Town Clerk – D. Hickey

Absent

Councillor B. Brown

1. **CALL TO ORDER**

The meeting was called to order at 7:00 PM by Mayor Powell.

2. **ADOPTION OF THE AGENDA**

MOTION: 155-25
Councillor Crisby/ Councillor Patey
Be it resolved that the agenda be adopted as amended
In favour – 6: Unanimous
Opposed – 0

3. **ADOPTION OF COUNCIL MINUTES**

MOTION: 156-25
Councillor Decker/Councillor Patey
Be it resolved that the minutes of the Regular Council Meeting held on 27 August 2025 be adopted
In favour – 6: Unanimous
Opposed – 0

MOTION: 157-25
Councillor Decker/Councillor Crisby
Be it resolved that the minutes of the Closed Council Meeting held on 27 August 2025 be adopted
In favour – 6: Unanimous
Opposed – 0

4. **BUSINESS ARISING**

a. **Water Tower Maintenance & Cleaning**

The Town Manager stated that the quote for water town maintenance & cleaning is \$30,000 and would need to be included in the 2026 budget. Councillor Decker added that Sandy Cove needs to be aware so they can budget their share portion of the cost.

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- b. Special Council Meeting Minutes, 31 July 2025 – corrections

The Town Manager stated that correct number of those in favour of Motion 124-25 and Motion 125-25 is five (5), not six (6).

MOTION: 158-25

Councillor Decker/Councillor Crisby

Be it resolved that the Special Council Meeting Minutes, 31 July 2025 be amended as presented

In favour – 6: Unanimous

Opposed – 0

- c. Regular Council Meeting Minutes, 13 August 2025 – corrections

The Town Manager stated that correct number of those in favour in Motion 137-25 is zero (0), and those Opposed is seven (7).

MOTION: 159-25

Councillor Decker/Councillor Powell

Be it resolved that the Regular Council Meeting Minutes, 13 August 2025 be amended as presented

In favour – 6: Unanimous

Opposed – 0

5. PUBLIC WORKS UPDATE

Councillor Decker stated that the garbage contract should be cancelled, with funds being reallocated to winter snowploughing; then redirect public works staff to garbage pickup and contract-recruit for someone to snowplough the winter roads. He also stated that the Shared Services Agreement between adjacent towns is ineffective in its current form and execution, where Eastport is not receiving its fair share.

- a. **Development Permit 75B**

Deputy Mayor Bull stated that there may be an additional requirement for a Business License-Permit

MOTION: 160-25

Councillor Decker/Councillor Patey

Be it resolved approve of the 75B Main Street Development Permit

In favour - 6: Unanimous

Opposed – 0

6. COMMITTEE REPORTS – none

7. TOWN MANAGER REPORT

- a. Municipal Elections 2025

The Town Manager stated that nomination day is 11 September 2025, and we have an Alternative Returning Officer designated for that day and for the 2 October 2025 election.

- b. Baxter Drive Road Upgrades

The Town Manager provided an update that the road is now paved, with impaction and other testing to be confirmed, and additional gravel on shoulder to be placed.

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c. Business Expansion

The Town Manager stated an existing business in town is increasing its service offerings, small auto dealership, which is a positive sign of economic growth for town.

d. Climate Change Readiness Initiative

The Town Manager reported on the 9 September 2025 virtual introduction meeting by TRACT consulting for the project. TRACT will visit the town on Wednesday September 17, 2025 to assess infrastructure asset risk.

e. 38-40 Tulk's Rad – Stop Work Permit

The Town Manager stated that the Stop Work Permit has been appealed to the Department of Municipal Affairs and Community Engagement, the Town Manager has recommended the town have legal representation.

MOTION: 161-25

Councillor Patey/Councillor Decker

Be it resolved to have legal representation for the stop work order appeal

In favour - 6: Unanimous

Opposed – 0

f. 32 Tulks Rd Activities

The Town Manager reached out to the Department of Industry, Energy and Technology, Mineral Lands Division to seek clarification, based on available information, on where the scope of activities are within provincial regulations. Response is pending.

g. New Municipal Plan update

The Town Manager stated that our Contract Planner reached out to the province to check status of Municipal Plan approvals

h. Closed meeting, as per Section 41(1)(b)(g) and (j) of the Towns and Local Districts Act

MOTION 162-25

Councillor Decker/Councillor Patey

Be it resolved to suspend Regular Council Meeting and move to a closed meeting @ 7:50 pm

In favour – 6: Unanimous

Opposed – 0

Return to Regular Council Meeting at 8:53 PM - Absent: Councillor Crisby

Mayor Powell declared a conflict of interest in the HR Committee and was excluded in voting for the below motion.

MOTION: 163-25

Deputy Mayor Bull/Councillor Decker

Be it resolved to appoint Rod Cox and Barbara Case as community members to the HR Committee for the recruitment of a new town manager, and with a two hundred and fifty dollar honorarium.

In favour – 4: Unanimous

Opposed – 0

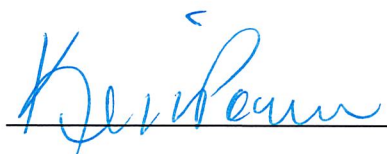
9. CORRESPONDENCE

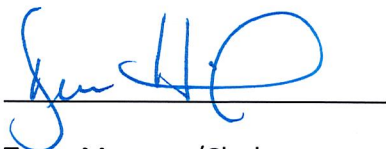
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- a. Mineral Rights Proponent Letter – requesting cess for exploration/sampling
The Town Manager stated that the proponent expressed interest in sampling in the town, with provincial mineral licenses approved, and is seeking town’s permission. General consensus of council is that more information is required to mitigate risk to environment/habitat.
- b. Eastport Peninsula Agriculture Exhibition Parade
- c. Fall 2025 Operator Education Seminars
The Town Manager stated that there are water/sewer training courses from the province being offered for free to municipal staff.

10. ADJOURNMENT

MOTION: 164-25
Councillor Decker/Councillor Patey
Be it resolved that the meeting adjourn at 9:04 PM
In favour – 5: Unanimous
Opposed – 0


Mayor


Town Manager/Clerk