

# REGULAR COUNCIL MEETING MINUTES – OCTOBER 8, 2025

## TOWN OF EASTPORT HELD IN COUNCIL CHAMBERS ON OCTOBER 8, 2025, AT 7:00 PM

### ATTENDANCE:

#### Council Members

|                      |                      |                      |                     |
|----------------------|----------------------|----------------------|---------------------|
| Mayor K. Powell      | Deputy Mayor M. Bull | Councillor S. Powell | Councillor B. Patey |
| Councillor A. Crisby | Councillor D. Decker | Councillor B. Brown  |                     |

#### Staff

Interim Town Clerk – D. Hickey

#### Gallery

Jackie Crisby (left meeting at 7:50 pm)

### 1. CALL TO ORDER

The meeting was called to order at 7:00 PM by Mayor Powell.

### 2. ADOPTION OF THE AGENDA

#### **MOTION: 177-25**

Councillor Crisby/ Councillor Patey

Be it resolved that the agenda be adopted as amended.

**In favour – 7:** Unanimous

**Opposed – 0**

### 3. ADOPTION OF COUNCIL MINUTES

#### **MOTION: 178-25**

Councillor Powell/Councillor Brown

Be it resolved that the minutes of the Regular Council Meeting held on 24 September 2025 be adopted

**In favour – 7:** Unanimous

**Opposed – 0**

### 4. NEW BUSINESS

#### **a. Playground Equipment**

Councillor Powell suggested buying a new piece of equipment for the playground. Consensus was that councillors bring any items they want included in the 2026 budget to the next meeting (including an approximate cost per item).

#### **b. 2025-2026 Snow Clearing**

Councillor Brown requested that the 2025-2026 snow clearing RFQ include the statement “minimum accumulation of 5cm of snow on the roads before they are cleared”. The RFQ will

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include snow clearing for all town-owned roads, and the Town's public works employees will clear the snow in all parking lots.

### c. Shared Services Meeting Report

Mayor Powell presented a report on the shared services meeting held on September 25. Main items discussed were wages for public works staff, administration cost, adding labourers to the agreement, and work logs.

#### **MOTION: 179-25**

Councillor Decker/Councillor Brown

Be it resolved that labourers be added to the shared services agreement.

**In favour - 7:** Unanimous

**Opposed – 0**

#### **MOTION: 180-25**

Councillor Crisby/Councillor Decker

Be it resolved that the hire process begin for the public work employee(s) successor.

**In favour – 7:** Unanimous

**Opposed – 0**

## 5. PUBLIC WORKS UPDATE

### **Development Applications**

- a. 6 Beach Road – Application approved for the house but owner to be notified that the planned outbuilding (future build) cannot be located in front of the house.
- b. 224 Main Street – Councillor Powell stated conflict of interest and stepped away from table. Application for trailer park approved with the stipulation all requirements of Government Services are met.
- c. 228 Main Street – Application for new shed. Applicant to be contacted to verify the placement of the shed.
- d. 43 Main Street – Application for new patio. No concerns, application approved.

**QUAD USE** - After consultation with the RCMP, it was determined that public works staff would not be able to use quads to travel from jobsite to jobsite within the town.

**GRADING** - A request has been sent to G&R to grade all town owned roads when road/weather conditions are favourable.

**ALDERS** - Alder cutting is ongoing. Yetman's Road will be ditched when scheduling allows.

**ART HUNTER TRAIL** – boardwalks are being widened, and brush is being cut back. Work ongoing.

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NOTE: There are pieces of rebar used as property markers on Bank Road. These markers are hindering snow clearing on that street. Roads can be plowed wider if these markers were moved.

### 6. INTERIM TOWN CLERK REPORT

**MOTION: 181-25**

Councillor Crisby/Councillor Decker

Be it resolved that \$9,810, received from Canada Summer Jobs, be transferred from the Recreation and Wellness account to the Town's general account to reimburse for payroll. The Canada Summer Students employed by the R&W committee were paid by the Town.

**In favour - 7:** Unanimous

**Opposed – 0**

**MOTION: 182-25**

Councillor Decker/Councillor Patey

Be it resolved that remaining funds, \$9,072.38, be transferred from the Recreation and Wellness Committee to the Town's general account. The R&W account will then be closed as there is no longer a committee.

**In favour - 7:** Unanimous

**Opposed – 0**

**MOTION: 183-25**

Councillor Decker/Councillor Powell

Be it resolved an amended CCFB funding application be submitted to request an additional \$3,185 in gas tax funds for the Baxter Drive Upgrades project.

**In favour - 7:** Unanimous

**Opposed – 0**

### 7. CORRESPONDENCE

#### a. Glovertown – Request for Support (Arena)

**MOTION: 184-25**

Councillor Patey/Councillor Decker

Be it resolved the Town would not provide support for the Glovertown Arena.

**In favour - 6:** Mayor Powell, Councillors Crisby, Powell, Decker, Brown, Patey

**Opposed - 1:** Deputy Mayor Bull

#### b. Boulder Creek Market – Liquor License Application

**MOTION: 185-25**

Councillor Decker/Councillor Brown

Be it resolved, the Town will provide a letter to NL Liquor Corporation in support of Boulder Creek Market obtaining a liquor license.

**In favour - 7:** Unanimous

**Opposed – 0**

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### HUMAN RESOURCES

**MOTION: 186-25**

Councillor Decker/Councillor Patey

Be it resolved that Mayor Powell is no longer in conflict of interest (application withdrawn) and will participate in the hiring process of the new Town Clerk/Manager.

**In favour - 7:** Unanimous

**Opposed – 0**

Closed meeting, as per Section 41(1)(b)(g) and (j) of the Towns and Local Districts Act

**MOTION: 187-25**

Councillor Crisby/Councillor Decker

Be it resolved to suspend Regular Council Meeting and move to a closed meeting at 7:56 p.m.

**In favour - 7:** Unanimous

**Opposed – 0**

**MOTION: 188-25**

Councillor Crisby/Councillor Brown

Be it resolved to return to Regular Council Meeting at 9:00 p.m.

**In favour - 7:** Unanimous

**Opposed – 0**

**MOTION: 189-25**

Councillor Crisby/Councillor Decker

Be it resolved to accept proposed wage increases for public works employees as presented. Wage proposal(s) will be discussed with the shared services committee as a starting point to 2026 wage negotiations.

**In favour - 6:** Mayor Powell, Councillors Crisby, Powell, Decker, Brown, Patey

**Opposed – 1:** Deputy Mayor Bull, who suggested further investigation into existing wage grids.

**MOTION: 190-25**

Councillor Patey/Councillor Decker

Be it resolved to make an offer to a candidate for the Town Clerk/Manager position. The offer will be based on a 3–6-month interim position.

**In favour - 7:** Unanimous

**Opposed – 0**

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### 10. ADJOURNMENT

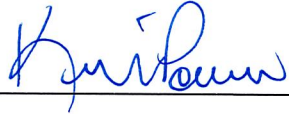
**MOTION: 191-25**

Councillor Crisby/Councillor Decker

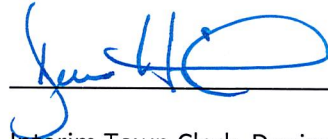
Be it resolved that the meeting adjourn at 9:16 PM

**In favour – 7:** Unanimous

**Opposed – 0**

A handwritten signature in blue ink, appearing to read "Kim Powell", written over a horizontal line.

Mayor, Kim Powell

A handwritten signature in blue ink, appearing to read "Denise Hickey", written over a horizontal line.

Interim Town Clerk, Denise Hickey