

REGULAR COUNCIL MEETING MINUTES – DECEMBER 10, 2025

TOWN OF EASTPORT HELD IN COUNCIL CHAMBERS ON DECEMBER 10, 2025, AT 7:00 PM

ATTENDANCE:

Council Members

Deputy Mayor M. Bull
Councillor B. Patey

Councillor D. Decker
Mayor K. Powell (late)

Councillor S. Powell

Regrets

Councillor A. Crisby

Staff

Town Manager – G. Moss
Town Clerk – D. Hickey

1. CALL TO ORDER

The meeting was called to order at 7:00 PM by Deputy Mayor Bull.

Mayor Powell arrived at 7:04 and assumed as chair of the meeting.

2. ADOPTION OF THE AGENDA

MOTION: 213-25

Councillor Decker/ Councillor Patey

Be it resolved that the agenda be adopted as amended.

In favour – 5: Unanimous

Opposed – 0

3. ADOPTION OF COUNCIL MINUTES

MOTION: 214-25

Councillor Decker/Councillor Patey

Be it resolved that the minutes of the Regular Council Meeting held on 26 November 2025 be adopted as presented.

In favour – 5: Unanimous

Opposed – 0

REGULAR COUNCIL MEETING MINUTES – DECEMBER 10, 2025

4. BUSINESS ARISING

a. 2026 Garbage Collection –

MOTION: 215-25

Deputy Mayor Bull/Councillor Patey

Be it resolved garbage collection services will be contracted out again in 2026.

In favour – 2: Ben Patey, Deputy Mayor Bull

Opposed – 3: Mayor Powell, Councillor Powell, Councillor Decker

Due to motion 215-25 being defeated, garbage collection services for 2026 will be completed in-house by the Town's public works employees.

b. Leo Burry – Mineral Exploration

Leo Burry sent some information pertaining to the mineral exploration to the Town Manager, but it was not the information required. Council will wait for further information.

5. NEW BUSINESS

a. Special Election – Nomination Day

MOTION: 216-25

Councillor Decker/Councillor Patey

Be it resolved that nomination day for the special election will be Thursday, January 15, from 8 a.m. to 8 p.m.

In favour – 5: Unanimous

Opposed – 0

b. Special Election – Returning Officer

MOTION: 217-25

Councillor Decker/Councillor Powell

Be it resolved that the Town Clerk, Denise Hickey, will be the Returning Officer for the special election.

In favour – 5: Unanimous

Opposed – 0

- #### c. Tourism Tax Levy –
- There was a general discussion about the tourism tax levy. It was decided the Town Manager would look further into this and it will be tabled again at a future meeting.

6. FINANCE COMMITTEE

- Cheque Register – Town of Eastport - \$44,760.84
- Cheque Register – Fire Department - \$4,732.65

REGULAR COUNCIL MEETING MINUTES – DECEMBER 10, 2025

MOTION: 218-25

Councillor Patey/Deputy Mayor Bull

Be it resolved that invoices be adopted as presented.

In favour – 5: Unanimous

Opposed – 0

7. MANAGER REPORT

- a. **Rules of Procedure.** Town Manager will work on updating the “Rules of Procedure” as per the new Towns & Local Services Act.

b. **Work from Home Policy**

MOTION: 219-25

Deputy Mayor Bull/Councillor Decker

Be it resolved that council would adopt the “Work from Home” policy as presented.

In favour – 5: Unanimous

Opposed – 0

- c. **Funding – Community Garden Support Program.** Town of Eastport received \$750 for this program. It was suggested that some new planter boxes be built for the Community Garden.

MOTION: 220-25

Councillor Decker/Councillor Patey

Be it resolved that the meeting would go into privileged session at 8:31 p.m.

In favour - 5: Unanimous

Opposed – 0

MOTION: 221-25

Councillor Powell/Councillor Decker

Be it resolved that the meeting would return to regular session at 9:11 p.m.

In favour - 5: Unanimous

Opposed – 0

MOTION: 222-25

Councillor Decker/Councillor Patey

Be it resolved that Council approve the separation of the Chief Administrative Office (CAO) role into two distinct positions: Town Clerk and Town Manager. Furthermore, Council authorizes the creation of a full-time Administrative Assistant role.

In favour - 5: Unanimous

Opposed – 0

REGULAR COUNCIL MEETING MINUTES – DECEMBER 10, 2025

MOTION: 223-25

Deputy Mayor Bull/Councillor Powell

Be it resolved that Council approve the pay scale grid for Town employees as presented. The grid includes annual stepped increases of two percent (2%) for each subsequent year from 2026 through 2029.

In favour - 5: Unanimous

Opposed – 0

8. CORRESPONDENCE

- a. Holy Cross School – Awards Program. Council will donate \$150 to the 2025 Awards Program.
- b. Deputy Mayor Bull asked the Town Manger to send a letter to Newfoundland Power to request an explanation for the many power outages happening on the Peninsula.

9. ADJOURNMENT

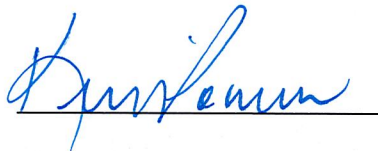
MOTION: 224-25

Councillor Powell/Deputy Mayor Bull

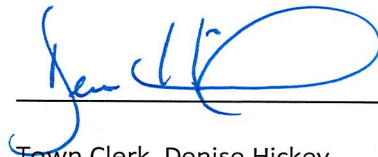
Be it resolved that the meeting adjourn at 9:20 PM

In favour – 5: Unanimous

Opposed – 0



Mayor, Kim Powell



Town Clerk, Denise Hickey