

REGULAR COUNCIL MEETING MINUTES – JANUARY 14, 2026

TOWN OF EASTPORT
HELD IN COUNCIL CHAMBERS ON JANUARY 14, 2026, AT 7:00 PM

ATTENDANCE:

Council Members

Mayor K. Powell	Deputy Mayor M. Bull	Councillor S. Powell
Councillor B. Patey	Councillor D. Decker	Councillor A. Crisby

Staff

Town Clerk – D. Hickey

1. **CALL TO ORDER**

The meeting was called to order at 7:00 PM by Mayor Powell.

2. **ADOPTION OF THE AGENDA**

MOTION: 001-26
Councillor Crisby/ Councillor Decker
Be it resolved that the agenda be adopted as amended (removal of Winterfest).
In favour – 6: Unanimous
Opposed – 0

3. **ADOPTION OF COUNCIL MINUTES**

MOTION: 002-26
Councillor Decker/Councillor Powell
Be it resolved that the minutes of the Regular Council Meeting held on 10 December 2025 be adopted as presented.
In favour – 6: Unanimous
Opposed – 0

MOTION: 003-26
Councillor Patey/Councillor Crisby
Be it resolved that the minutes of the Special Council Meeting held on 17 December 2025 be adopted as presented.
In favour – 6: Unanimous
Opposed – 0

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4. DELEGATE – Wanda Heffern

Ms. Heffern made a brief presentation regarding a business she would like to start up in Eastport. She requested that the Town of Eastport provide a letter of support to include with her business plan. By consensus, it was agreed that Council would provide the letter of support.

5. BUSINESS ARISING

a. **Leo Burry – Mineral Exploration.**

Leo Burry contacted the Town Office and stated he is no longer interested in pursuing mineral exploration within the boundaries of the Town of Eastport.

b. **Tourism Accommodation Tax**

Council did not have time to sufficiently review the information regarding this tax. Deputy Mayor Bull recommended that this issue be tabled at a future meeting when the new Council is in session.

6. NEW BUSINESS

a. **Newsletter** – Mayor Powell stated that the next newsletter should be out by the end of January.

b. **Fire Department Funding Applications** – consensus was to submit applications for vehicle and equipment funding for the Fire Department. The Fire Chief will provide draft versions of these applications to the Town Office.

7. PUBLIC WORKS COMMITTEE

Mayor Kim Powell stated conflict of interest and Deputy Mayor Bull chaired the meeting for discussion on the following permit application only.

a. Permit application for 23 Tulk's Road – consensus was to approve the permit application for a 16' x 20' extension to an existing shed on the property.

8. TOWN CLERK REPORT

a. **Job Postings.** Job postings for a full-time Administrative Assistant and a Public Works Supervisor Trainee have been posted. The Town Manager notified town clerks associated with shared services, of Happy Adventure, Salvage, and Sandy Cove to ensure they are kept informed during this process.

b. **Vehicle Insurance.** The labourers will be added to the auto insurance policy for the Town. There is no additional cost to add these employees to the policy.

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9. CORRESPONDENCE

- a. Chelsea Crisby, January 6, 2026 – new proposed position. Chelsea wrote to confirm that she will not be accepting the full-time administrative assistant position and that she wished there had been more communication with her directly before the change was announced.
- b. Sheila Dyke, January 14, 2026 – Sheila may be interested in putting her name forward for Council nominations on January 15. As an employee of the Town of Eastport, she will need to take a leave of absence during this period.

10. ADJOURNMENT

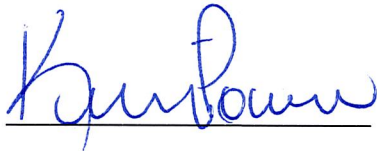
MOTION: 004-26

Councillor Patey/Councillor Powell

Be it resolved that the meeting adjourn at 7:55 PM

In favour – 6: Unanimous

Opposed – 0



Mayor, Kim Powell



Town Clerk, Denise Hickey