

TOWN OF EASTPORT

Job Opportunity: Part-Time Cleaner

(Town Hall & Fire Hall)

The Town of Eastport is seeking a friendly and dedicated individual to join our team as a **part-time cleaner** responsible for maintaining the cleanliness and appearance of both the Town Hall and the Fire Hall.

This position includes weekly cleaning duties at the following locations:

- **1.5 hours per week** at the Fire Hall
- **2.5 hours per week** at the Town Hall

We are looking for someone who takes pride in creating clean, safe, and welcoming community spaces.

Key Responsibilities

- Perform routine cleaning tasks including sweeping, mopping, vacuuming, and dusting
- Clean washrooms and shared spaces
- Empty garbage and recycling receptacles
- Maintain and report stock levels of cleaning supplies
- Ensure facilities remain tidy, safe, and ready for community use

Preferred Qualifications

- Previous experience in cleaning, janitorial, or custodial work
- Ability to work independently and manage time effectively
- Strong attention to detail and reliability
- Professional and respectful approach when representing the Town

How to Apply

If you are interested in this opportunity, please contact the Town Manager:

 townmanager@eastport.ca

 709-677-2161