

REGULAR COUNCIL MEETING MINUTES – JUNE 10, 2026

TOWN OF EASTPORT HELD IN COUNCIL CHAMBERS ON JUNE 10, 2026, AT 7:00 PM

ATTENDANCE:

Council Members

Deputy Mayor Amanda Handcock
Councillor Linda Babstock

Councillor Shannon Powell
Councillor Sheila Dyke

Councillor Jackie Crisby
Councillor Karen Powell

Staff

Town Clerk – D. Hickey Town Manager – G. Moss

Regrets

Mayor Peter Moss

1. CALL TO ORDER

The meeting was called to order at 7:00 PM by Deputy Mayor Handcock.

2. ADOPTION OF THE AGENDA

MOTION: 069-26

Councillor S. Powell / Councillor J. Crisby

Be it resolved that the agenda be adopted as presented.

In favour – 6: Deputy Mayor Handcock, Councillors: S. Powell, S. Dyke, J. Crisby, K. Powell, L. Babstock

Opposed – 0

3. ADOPTION OF COUNCIL MINUTES

MOTION: 070-26

Councillor K. Powell / Councillor L. Babstock

Be it resolved that the minutes of the Regular Council Meeting held on 13 May 2026 be adopted as presented.

In favour – 6: Deputy Mayor Handcock, Councillors: S. Powell, S. Dyke, J. Crisby, K. Powell, L. Babstock

Opposed – 0

4. NEW BUSINESS

a. 2026 Audit

MOTION: 071-26

Councillor K. Powell / Councillor S. Powell

Be it resolved that the 2026 audit be adopted as presented.

In favour – 6: Deputy Mayor Handcock, Councillors: S. Powell, S. Dyke, J. Crisby, K. Powell, L. Babstock

Opposed – 0

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b. Climate Readiness Initiative

Two meetings need to be scheduled with Tract Consulting; the first is for Risk Assessment of Assets, and the other is the Final / Closeout Meeting. Greg will send an email to all council members with the dates and times available, and he will schedule the meetings based on availability of majority.

c. High Tide Trail Recommendations

After an inspection of the boardwalk by Greg Moss, Marvin Bull, and Kevin Robinson (in consultation with Karen Saunders) the recommendation is to keep the existing boardwalk from Eastport Beach to the look-out. The remainder of the boardwalk from the look-out to Northside Beach will be removed.

Due to the High Tide Trail not being fully connected to Northside Beach, Deputy Mayor Hancock stated that the Damnable Trail Committee need to review the signage on the trail to ensure correct information is being provided to the public.

Councillor L. Babstock questioned the bridge repair required at the Landing Point Access, which was destroyed during the storm surge.

MOTION: 072-26

Councillor L. Babstock / Councillor S. Powell

Be it resolved that the Town Manager will get a quote from an Engineering Firm to provide an engineered design to manufacture and install a swinging bridge at Landing Point.

In favour – 6: Deputy Mayor Hancock, Councillors: S. Powell, S. Dyke, J. Crisby, K. Powell, L. Babstock
Opposed – 0

5. NEW BUSINESS

a. Asset Management Policy

The Town Manager presented a draft policy for asset management. He asked that everyone take time to review the policy before the next meeting. The policy will be tabled again at the next regular meeting in July.

b. 2026 Eastport Friends & Family Day

MOTION: 073-26

Councillor S. Powell / Councillor K. Powell

Be it resolved that the 2026 Eastport Friends and Family Day will be held on Monday, August 3. Deputy Mayor Hancock will schedule a meeting with any staff/councillors that would like to participate in the planning of this event.

In favour – 6: Deputy Mayor Hancock, Councillors: S. Powell, S. Dyke, J. Crisby, K. Powell, L. Babstock
Opposed – 0

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c. 2026-27 Community Enhancement Employment Program (CEEP)

MOTION: 074-26

Councillor Dyke / Councillor Babstock

Be it resolved that Council would apply for the CEEP program – application to be submitted by the Town Clerk by June 26, 2026. The Town Manager will put together a proposed work plan for this program.

In favour – 6: Deputy Mayor Handcock, Councillors: S. Powell, S. Dyke, J. Crisby, K. Powell, L. Babstock
Opposed – 0

d. Derelict Properties

There are many properties around the community that are cluttered and unsightly. Council has already begun the process of issuing clean-up orders, per the *Trailer Occupancy & Nuisance Property By-law*. An additional order will be issued soon.

6. COMMITTEE REPORTS

Community Engagement, Recreation & Social Committee

a. Playground - Memorial Benches/Planters

The Town will offer the community an opportunity to sponsor a memorial bench or planter to be placed at the playground. Proposed sponsorship cost would be \$200 for each bench.

b. Recreation Equipment

MOTION: 075-26

Councillor Babstock / Councillor S. Powell

Be it resolved that Council would purchase two (2) hockey nets to be placed at the rink. Approximate cost is \$600 total.

In favour – 6: Deputy Mayor Handcock, Councillors: S. Powell, S. Dyke, J. Crisby, K. Powell, L. Babstock
Opposed – 0

Finance Committee

- Cheque Register – Town of Eastport - \$50,918.79
- Cheque Register – Fire Department - \$2,184.27

MOTION: 076-26

Councillor Crisby / Councillor Babstock

Be it resolved that invoices be adopted as presented.

In favour – 6: Deputy Mayor Handcock, Councillors: S. Powell, S. Dyke, J. Crisby, K. Powell, L. Babstock
Opposed – 0

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MOTION: 077-26

Councillor S. Powell / Councillor K. Powell

Be it resolved that the 2026 Tax Recovery Plan be adopted as presented.

In favour – 6: Deputy Mayor Handcock, Councillors: S. Powell, S. Dyke, J. Crisby, K. Powell, L. Babstock
Opposed – 0

Public Works Committee

1. 76A Church Street – water/sewer tax exemption

MOTION: 078-26

Councillor Crisby / Councillor Babstock

Be it resolved that the water/sewer tax exemption for 76A Church Street be approved. Exemption has been approved because water line would need to cross someone else's property to be installed.

In favour – 6: Deputy Mayor Handcock, Councillors: S. Powell, S. Dyke, J. Crisby, K. Powell, L. Babstock
Opposed – 0

2. 19 Beach Road – Property Tax Exemption

This exemption application will be deferred until more information can be obtained.

7. TOWN MANAGER REPORT

a. Work order rollout update

The new work order program rolled out on June 1. Public works employees are no longer taking calls to complete work - all work requests must go through the Town Office. The Town Manager will meet with the public works employees next month to get feedback on the process.

b. Community Wildfire Resiliency Plan

A small group of individuals; one member from each community, plus Rod Cox, Trent Hann, Shane Parsons, and Kirk Bull, will work with Tract to put together the wildfire resiliency plan. The kickoff meeting has already taken place. Tract also completed a Field Assessment.

MOTION: 079-26

Councillor S. Powell / Councillor Babstock

Be it resolved to enter a closed meeting, as per section 41.(1) of the TLSDA, at 8:32 p.m.

In favour – 6: Deputy Mayor Handcock, Councillors: S. Powell, S. Dyke, J. Crisby, K. Powell, L. Babstock
Opposed – 0

MOTION: 080-26

Councillor S. Powell / Councillor K. Powell

Be it resolved to return to an open meeting at 8:39 p.m.

In favour – 6: Deputy Mayor Handcock, Councillors: S. Powell, S. Dyke, J. Crisby, K. Powell, L. Babstock
Opposed – 0

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MOTION: 081-26

Councillor K. Powell / Councillor Dyke

Be it resolved that water service be disconnected to the following properties on Tuesday, July 7, 2026, unless arrears have been paid in full by Monday, July 6 OR property owners contact the office and agree to a payment plan that both parties agree to. Property PAR IDs: 056408, 056479, 056382, 056367, 191687, 056122, 056595, 256986, 056450.

In favour – 6: Deputy Mayor Handcock, Councillors: S. Powell, S. Dyke, J. Crisby, K. Powell, L. Babstock
Opposed – 0

8. CORRESPONDENCE

a. Holy Cross – Crusader Carnival

MOTION: 082-26

Councillor K. Powell / Councillor Babstock

Be it resolved that the Town would donate 125 hotdogs (wiener/buns) and a few cases of water for this event.

In favour – 6: Deputy Mayor Handcock, Councillors: S. Powell, S. Dyke, J. Crisby, K. Powell, L. Babstock
Opposed – 0

b. Circular – Anticipated Open Call for Application

The Municipal Infrastructure Division (MI) advised that the next Open Call for Applications is anticipated on the first Tuesday in September for six weeks. The Town Manager will work with the Public Works Committee to put together a proposal for water line replacement on Main Street.

MOTION: 083-26

Deputy Mayor Handcock / Councillor Babstock

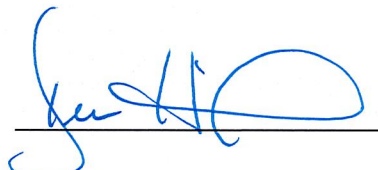
Be it resolved that the meeting adjourn at 9:05 PM

In favour – 6: Deputy Mayor Handcock, Councillors: S. Powell, S. Dyke, J. Crisby, K. Powell, L. Babstock
Opposed – 0

Next meeting will be held on **Wednesday, July 8, 7:00 p.m. at the Town Hall.**



Mayor, Peter Moss



Town Clerk, Denise Hickey